



Request for Proposal – Pavement Condition Assessment

This is not an order.

Proposal Description:

The City of Pasco, Washington (City) Department of Public Works – Operations is requesting Proposals from qualified Vendors to provide Pavement Condition Assessment Services. Please see the Scope of Work (*Page 4*) for more information.

Release Date:

03-18-2020

Due Date:

04-2-2020 (2:00pm)

Contact Name:

Albert Obermiller – Special Projects

(509) 531-5338

obermillera@pasco-wa.gov

Dustin C Wittman

(509) 545-3447

wittmand@pasco-wa.gov

Address:

City of Pasco – City Clerk’s Office

Attn: Pavement Condition Assessment RFP

525 North 3rd Avenue,

Pasco, WA, 99301

Vendor shall complete the area below:

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction. In the event of a contract award pursuant to this request, performance by the vendor of any or all of the services, or delivery of any or all of the products defined herein, shall constitute acceptance of all terms, conditions, and requirements of the resulting agreement.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Company Name

Address

City/State/Zip

Email

Phone

Fax

Print Name and Title

No Bid ☐ **Reason:**

Request for Proposal
General Terms and Conditions

1. General: It is understood that the Vendor, in submitting a Proposal, accepts the following terms and conditions, and general information as part of the Proposal document. The City of Pasco (City) reserves the right to reject any or all Proposals. If either a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded. Failure to sign the Proposal will render this Proposal invalid.
2. Specifications: Any deviation from specification indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with the specifications; and the Offeror will be held responsible, therefore.
3. Clarification / Interpretations: Any and all questions regarding this document must be made in writing and addressed to the City Contact listed above by email no less than 72 hours prior to the time that submittals are due. Oral interpretations shall have no legal effect and will not be made to any vendor. Any and all revisions to this document shall be made only by written addendum.
4. Before Submitting: Vendors should examine the request for Proposal, familiarize himself/herself with federal, state, and local laws, ordinances, and regulations that may in any manner affect cost, progress, or performance of the work.
5. Pricing: Proposal price shall include any and all delivery, installation, training, and freight charges, FOB destination. No charges for containers, packing, drayage, or any other purpose will be allowed over and above the prices proposed. The City will reject requests for additional compensation for freight charges.
6. Award: The contract may be awarded to the lowest and responsive vendor, complying with the provisions of this RFP. In addition to price, the following criteria may be considered by the City awarding the Proposal:
 - a. The ability, capacity, and skill of the Vendor to perform the contract or provide the service required;
 - b. The character, integrity, reputation, judgment, experience, and efficiency of the Vendor;
 - c. Whether the Vendor can perform the contract within the time specified;
 - d. The quality of performance of previous contracts or services;
 - e. The previous and existing compliance by the Vendor with laws relating to the contract or services;
 - f. Servicing resources, capability, and capacity;
 - g. Lack of uniformity or interchangeability if such factors are important;
 - h. Such other information as may be secured having a bearing on the decision to award the contract.” Failure of a Vendor to be deemed responsible or responsive may result in the rejection of a Proposal.
7. Invoicing: For selected Vendor, invoice(s) must be submitted directly to the City via mail or e-mail. Hard Copy invoices will be directed to: City of Pasco, Attn: Accounts Payable, 525 North 3rd Ave., Pasco, WA 99352 for payment. E-mail invoicing shall be directed to wittmand@pasco-wa.gov. Please make sure to note the project on the invoice.

8. No Bid: Persons desiring not to submit a quotation should return the Acknowledgement marking it “No Bid,” no later than the stated submittal deadline.
9. Non-Collusion: Vendor certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive proposing. If the City determines that collusion has occurred among Vendors, none of the Proposals from the participants of such collusion will be considered. The City’s determination will be final.
10. State and Federal Laws: All work shall comply with all applicable state and federal laws. This project is considered Public Work and, therefore falls under prevailing wage laws.
Prevailing wage intents and affidavits must be filed with the Washington State Department of Labor and industries.
11. Preparation Costs: Costs incurred by Vendors in preparation of their Proposal, including travel and personal expenses, may not be charged as an expense of performing the contract. The City shall not pay for costs incurred for the Proposal or contract preparation.
12. City Obligations: The City shall not share telephone or written quotations received from one vendor with other vendors soliciting for the bid. A written record shall be made by the City of each vendor’s bid and shall be made open to public inspection or telephone inquiry after the award of the contract.
13. Proposal Submittals: Vendors are required to submit one (1) original and two (2) copies of their physical, sealed proposal. Proposals shall include methods for data collection, analysis, and distribution; as well as, costs and references.

Send all Proposals to:

City of Pasco – City Clerks Office
Attn: Pavement Condition Assessment RFP
525 N 3rd Ave
Pasco, WA 99301

Request for Proposal
Scope of Work for
Pavement Condition Assessment

PROJECT DESCRIPTION:

The City of Pasco is requesting Proposals from qualified Vendors to provide Pavement Condition Assessment Services related to the its 332 center lane miles of roadway. In an effort to increase effectiveness and efficiency of the City's Street Preservation program, an all-inclusive baseline is required to make informed decisions for Maintenance, Repair, and Reconstruction (MR&R) efforts and budget allocations. The successful vendor will be able to provide the following services:

- Perform a Pavement Condition assessment on all roads within the City and urban growth boundaries, utilizing automated or semi-automated mechanical pavement survey equipment. This equipment must be capable of conducting the assessment at greater than 15MPH (for roadways) to minimize the impedance of normal traffic.
- Capture high quality images in increments of no more than one-thousand feet. The digital images must be easily viewable, and include aspects of the right-of-way outside of the pavement for location context, and coordinated with street segment rating information, if possible.
- Based on the data collected through the survey, video imaging, deflection testing, and visual inspection; each roadway segment shall be assessed for pavement distress, including the type (ex. alligator cracking, raveling, etc.) and severity, to develop a pavement condition index (PCI) indicator for each roadway segment. The PCI indicators need to be assigned to each roadway segment in a manner that allows for integration with the City's existing GIS and work order tracking systems.
- The geodatabase should be referenced to the roadway segments provided and include the PCI indicator assigned to each roadway segment, along with any other information collected as part of the roadway survey, including but not limited to, the presence or absence of pavement distress, details on any distress that is present, pavement type, number of lanes, slope, roughness and width.
- The above mentioned work must be consistent and repeatable, and conducted in conditions that support the collection of high quality data, and high detail images.
- The vendor will prepare a pavement management summary capable of modeling the condition and performance of the City's roads recommending various available maintenance, rehabilitation, and reconstruction strategies and projecting the funding levels to support these activities.
- Analysis of MR&R strategies and the associated funding needs should be based on the PCI indicators and other roadway information collected during the data collection and condition assessment phases.
- Identify a roadway improvement plan for a given planning period that includes projects prioritized on the optimal use of available funding resources to the City of Pasco.
- Provide the City web-based asset management program for data visualization, analytics, and updates can be tracked and visually represented. (i.e. Streetlogix, streetsaver, PAVER, etc.) This program must be compatible for integration with the City's existing Cartegraph program.