



2019 ANNUAL PLAN

Supplement to the 2015-2019 CONSOLIDATED PLAN

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CITY OF PASCO, WASHINGTON

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The activities proposed in the 2019 Annual Action Plan, which represents the fifth and final year supplement to the 2015-2019 Consolidated Plan, will be funded by CDBG allocations, program income, and unobligated prior year funds. The City of Pasco has been approved for a Section 108 Loan Guarantee in an amount not to exceed \$3.781 million (5 times the 2018 entitlement), funds will be used for construction on the Peanuts Park/Farmers Market Renovation project.

If the 2019 funding is above the anticipated amount below, the additional funds will be applied to eligible projects not funded, partially funded or underfunded according to the City's priority need. Alternatively, if CDBG funding is below the anticipated amount, the Public Service project awards will be reduced to no more than 15%, and Planning Administration will be reduced to no more than 20% of the entitlement. Thereafter, each project will be reduced proportionately.

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title I of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The City of Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared the 2015-2019 Consortium Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures for the Strategic Plan and Annual Action Plans.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Three priority needs were identified and goals were established corresponding to those needs. All three needs were given high priority. Needs were determined by review of data and available information, reference to applicable assessments and strategic plans, and from input from stakeholders, agencies and others consulted in the process of developing the plan.

The priority needs established are; (1) Need for affordable housing creation, preservation, access and choice. (2) Need for community, neighborhood and economic development and (3) Need for homeless intervention, prevention and for supportive services.

There is a need for affordable housing creation, preservation, access and choice. The corresponding goal is to increase and preserve affordable housing choices. Activities under this goal would include expanding the supply of affordable housing units by developing owner and renter-occupied housing, including acquisition and rehabilitation. Activities would also include providing financial assistance to local housing development organizations to increase the supply of affordable housing. Funds will sustain or improve the quality of existing affordable housing stock, such as rehabilitation of housing, eligible code enforcement tasks, energy efficiency/weatherization improvements, removal of spot blight conditions, and ADA improvements. Funds will increase community awareness of lead-paint hazards and assist with testing for lead hazards. Homeownership opportunities will be provided through such activities as gap financing, down payment assistance and infill ownership.

The second need is for community, neighborhood and economic development with a corresponding high priority goal of the same name. Activities would include support for businesses that create jobs for lower-income residents and/or businesses that provide essential services to lower-income neighborhoods or provide stability to at-risk or blighted areas through activities such as façade improvements and support for micro-enterprises. Funds may support activities that improve the skills of the local workforce, including those with special needs. Community infrastructure would be supported by provision and improvements such as ADA ramps, sidewalks, curbs, gutters, streets, parks, playgrounds, community gardens, and street lights. Funds may provide LID assessment payments for lower income households. Funds will be used to provide or improve public facilities, including neighborhood centers, recreation facilities, and neighborhood beautification projects.

The third need is for homeless intervention and prevention, and for supportive services with a corresponding goal of the same name. Activities and projects under this goal would support public services that respond to the immediate needs of persons in crisis and support regional efforts to meet the basic living needs of lower-income households and individuals including persons with special needs, seniors, and disadvantaged youth. Activities and projects would support homeless facilities and increase

housing resources that assist homeless persons toward housing stability and self-sufficiency. Projects could also support increased case management and a high degree of coordination among providers.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The individual cities and the Tri-Cities HOME Consortium have made significant accomplishments in the course of implementing the Consolidated Plan (2009-2014). This reflects strong relationships with community partners in implementing projects beyond the capacity of any one agency. The ability to leverage funds and to coordinate projects to make the best use of resources is essential in light of increasing need and diminishing resources. These strong relationships are being carried forward with the current 2015-2019 Consolidated Plan.

The City of Pasco conducted activities during the 2017 program year to increase and preserve affordable housing choices, support community, neighborhood, and economic development efforts, and support homeless intervention and public service activities. The City managed or implemented each activity in a manner consistent with the certifications presented in the PY2017 Annual Action Plan, including: Affirmatively furthering fair housing; Following an anti-displacement and relocation plan; Providing a drug-free workplace; Ensuring no federal funds were used for lobbying; and Implementing activities that are consistent with all components of the 5-Year Consolidated Plan. Overall, the City of Pasco meets the 2015-2019 Consolidated Plan and 2017 Annual Action Plan goals and objectives. The City has demonstrated measurable progress in all of the Consolidated Plan programs and projects. Highlights include:

Affordable housing activities utilized \$84,372.97, 18.49% of total funds in 2017 to sustain or improve the quality of existing affordable housing stock. Activities included rehabilitation of housing, eligible code enforcement tasks, energy efficiency/ weatherization improvements, removal of spot blight conditions, and ADA improvements. Activities increase community awareness of lead-paint hazards and assist with testing for lead hazards. HOME funded activities (reported by the City of Richland) provide homeownership opportunities through such activities as gap financing, downpayment assistance and infill ownership.

Economic Development Activities utilized \$169,291.29 in CDBG funds approximately 37.10% to support for businesses that create jobs for lower-income residents and/or businesses that provide essential services to lower-income neighborhoods or provide stability to at-risk or blighted areas through activities such as facade improvements and support for micro-enterprises. Funds may support activities that improve the skills of the local workforce, including those with special needs.

Homeless interventions/public service activities utilized \$90,000, or 19.73% in CDBG funds to support public services that respond to the immediate needs of persons in crisis and that support regional

efforts to meet the basic living needs of lower-income households and individuals including persons with special needs, seniors, and disadvantaged youth.

Program year 2017 activities utilized CDBG funds \$285,099.48 and prior year activities utilized \$170,686.91 for total funds used \$456,268.91. CDBG funds leveraged additional federal, state and local funding resources to support affordable housing, community and economic development, and Homelessness Prevention/Non-Homeless Special Needs projects. Total resources from other funding sources totaled over \$250,652.46. Private investments were also encouraged in economic development and affordable housing projects.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Steps outlined in the Citizen Participation Plan for Housing and Community Development Programs provide opportunities for citizen involvement in the planning process and to assure that key organizations and agencies were consulted. The Citizen Participation Plan provides for broad involvement, public hearings, and opportunities to comment on needs and proposed plans. Public hearings were held to solicit input on needs and again to solicit input on the Consolidated Plan and Annual Action Plans. During the planning process, focus groups were conducted to gain input on types of needs. Individual stakeholders, agencies, and government representatives were consulted. Finally, numerous reports and strategic plans were reviewed and incorporated into the Consolidated Plan.

The City of Pasco participated jointly and individually in the citizen participation process in the development of the Consolidated Plan and supplemental Annual Action Plans. Public notices were published in Tu Decides, and the Tri-City Herald. The City of Pasco's overall Citizens Participation Plan is in Appendix E of the Consolidated Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The 30-day public review period for the Annual Action Plan expired on October 1, 2018. No comments were received.

See Participation (AP-12).

6. Summary of comments or views not accepted and the reasons for not accepting them

None. See Participation (AP-12).

7. Summary

The 2019 Annual Action Plan represents the last year of the 2015-2019 Consolidated Plan and summarizes the activities planned for the period January 1, 2019 to December 31, 2019 to meet community and economic development and housing needs identified in the five-year Consolidated Plan. The Annual Action Plan provides specific details of investments in activities, describes the geographic area in which the programs are available and the nature of the impact the City hopes to achieve through the programs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PASCO	Community & Economic Development Department

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Michelle Burden, City of Richland, Community Development Services, P.O. Box 190, MS-19, Richland, WA 99352, 509-942-7580.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Tri-Cities Citizen Participation Plan for Housing and Community Development Programs guides the consolidated planning and citizen participation process, providing opportunities for citizens, agencies, governmental organizations, faith based organizations, and other interested parties to view, discuss, and comment on needs, performance, and proposed activities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In the process of developing the 2015-2019 Consolidated Plan the Cities reached out to organizations and agencies in a number of ways. Focused meetings were held to gain input in identified areas, particularly housing, human services and emergency services/basic needs. In addition to targeted invitations, notices were placed in local newspapers inviting the community at large to attend the affordable housing and human services meetings. While sparsely attended, the meetings yielded valuable input and served as a framework for follow-up interviews with key housing providers, nonprofit organizations and agencies.

Focused scheduled meetings included:

- Affordable housing, including supportive housing
- Public, human services, including special and basic needs
- Code enforcement and emergency services, including first responders
- Community infrastructure needs, provision and opportunities

Each of the three cities worked with an advisory board in preparation of the Consolidated Plan:

- Planning Commission, City of Richland
- Community Development Block Grant Advisory Committee, City of Kennewick
- Planning Commission, City of Pasco

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Each of the cities works with and supports actions and priorities of the Continuum of Care and Benton and Franklin Counties Human Services. The Benton Franklin Housing Continuum of Care ("Continuum")

has established three primary goals to pursue in coordinating the homeless provider community in its efforts to end homelessness in the two counties:

- To communicate, coordinate and collaborate among providers and others in development of the Benton and Franklin County 10-Year Homeless Housing Plan to work toward reducing homelessness. The Plan is used in securing resources and funding pertaining to the concerns of people who are without a safe, decent, and affordable place to live.
- To develop and recommend the Continuum’s objectives, projects and strategies to meet specific needs that will increase housing, decrease homelessness; alter the public’s perception of homelessness; provide education, training and technical assistance to advocates, providers and other Continuum members.
- To invite and encourage low-income/homeless individuals to participate in the planning process through public meetings held at Community Based Organizations and/or by any other means the Continuum may deem appropriate.

Phase II strategies of the Continuum’s Action plan include a focus on:

- Implementation of a Benton-Franklin County Coordinated Entry System
- Recognizing that homelessness results from a complex set of challenges, creating more linkages across community services, and providing comprehensive case management
- Improving outcomes and evaluating data to improve and determine effective services
- Encouraging flexibility in providing services and meeting housing needs
- Meeting the needs of currently underserved “special need” populations

Members of the Continuum meet frequently to work on these strategies and coordinate on a wide variety of issues facing the homeless in the area. In addition, members of the Continuum are currently active on the Steering Committee of the 33-county Balance of Washington State Continuum and are active in the subcommittee structure.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	BENTON FRANKLIN COMMUNITY ACTION COMMITTEE
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Individual interview.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Benton Franklin Counties Department of Human Services	There is no overlap, Continuum of Care focuses on the public service end of the spectrum.
Capital Improvements Plan	City of Pasco	The Capital Improvement plan and CDBG annual action plan are prepared in tandem. Capital improvement projects are planned to work together with CDBG, HOME and NSP plans and goals.
Housing Authority of City of Pasco and Franklin Co	Housing Authority of City of Pasco and Franklin County	There is no overlap, the Housing Authority focuses on the multi-family and rental subsidy spectrum.

Table 3 - Other local / regional / federal planning efforts

Narrative

In addition to direct consultation with agencies and key stakeholders, numerous local and regional plans outlining needs and strategies were considered in preparation of this Consolidated Plan. It is important to note that needs assessments conducted by providers included direct consultation with recipients and members of the communities served in projects funded using CDBG, HOME and NSP block grant funds.

See Consolidated Plan (PR10) for full list.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Pasco participated in a joint and individual city citizen participation process in the development of the Consolidated Plan and Annual Action Plans. Public notices were published in *Tu Decides*, and the *Tri-City Herald*. The City of Pasco's overall Citizens Participation Plan is in Appendix E of the Consolidated Plan.

A display ad was published in the *Tri-City Herald* announcing the availability of 2019 CDBG applications on May 11 and 25, 2018. and in Spanish in *Tú Decidés* the same dates. On May 3, 2018, the 2019 CDBG Request for Proposals and application packet was mailed directly to all prior year applicants and published on Pasco's website at <http://www.pasco-wa.gov/143/Community-Development-Block-Grants-CDBG>.

The City of Pasco received thirteen (13) applications; requests for funding totaled \$1,108,500.00. The amount available for distribution to projects in 2019 is \$704,340 with a restriction that no more than 15 percent of the anticipated 2019 CDBG award plus prior year program income will be available for public service projects. In accordance with local contingency plan, funds may be provided to unfunded or under funded projects such as, Pasco Specialty Kitchen Hood Expansion Project, CHIP Owner-occupied and Rental Minor Rehabilitation projects.

Planning Commission conducted public hearings June 21, 2018 and July 19, 2018 and heard oral presentations from applicants for 2019 CDBG funds. Discussions for action were held at the July 19, 2018 Planning Commission meeting and recommendations forwarded to Pasco City Council. Notice of the hearings was published in the *Tri-City Herald* and *Tu Decides* Hispanic newspapers.

Pasco City Council conducted a workshop on August 13, 2018 to consider the Planning Commission's recommendations for 2019 CDBG allocations and annual work plan. Council approved the 2019 CDBG allocations and annual work plan as recommended at the August 20, 2018 regular meeting.

A display ad published in the *Tri-City Herald* and *Tú Decidés* in both Spanish and English on August 31, 2018 in accordance with the Citizen Participation Plan. This initiated the 30-day review public review period of the Annual Action Plan. The 2019 Annual Action Plan is available on the City of Pasco website <http://wa-pasco.civicplus.com/263/Annual-Action-Plan>.

The 30-day public review period for the Annual Action Plan expires on October 1, 2018. *No comments were received.*

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	One representative from YMCA and ARC of Tri-Cities was in attendance	No comments were received.	Non-applicable.	
2	Internet Outreach	Non-targeted/broad community	No response.	No comments were received.	Non-applicable.	http://wapasco.civicplus.com/263/Annual-Action-Plan

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2015-2019 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The City Planning Commission is the advisory committee responsible for reviewing and evaluating proposals for CDBG funding and making a recommendation for City Council action. Local needs identified through community meetings, result in needs and goals identified in the Tri-Cities Regional 2015-2019 Consolidated Plan. Various methods were used to aid in the development of the 2019 Annual Action Plan. These included public hearings, advertisements in local newspapers in both English and Spanish languages, and direct mailings to agencies and organizations that serve under-represented and lower income populations. In addition, existing and prior community plans, studies, and resources were utilized. Information is gathered during the biennial Citizen's Forum, conducted in even numbered years, and neighborhood meetings.

Application for a Section 108 loan in the amount not to exceed five times the 2018 CDBG entitlement funds has been submitted to HUD Field Office for review. If approved, these funds will be used to renovate Peanuts Park, a community park that includes the Pasco Farmer's Market, which serves primarily east and central Pasco. This plan is contingent upon final approval of the Community Development Block Grant entitlement award from the U.S. Department of Housing and Urban Development (HUD). The City reserves the right to make adjustments necessary to reduce, increase or add projects in accordance with the requirements of the approved Citizen Participation Plan. City projects that have been evaluated and approved as a current or contingent project may be increased or decreased depending on need, availability of funds, feasibility for completion, and timeliness.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
			\$	\$	\$	\$	\$	

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	704,340	0	0	704,340	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG and HOME funds are important resources in the community and used in conjunction with local, state, other federal and private funds to support housing and other projects. Each of the cities is supportive of efforts by other organizations to obtain funding for projects to address needs and goals outlined in this plan and in meeting needs in the Tri-Cities. Cities also assist community organizations in strategizing, applying for, accessing, and developing new resources and partnerships. CDBG and HOME funds are frequently used to leverage local, state and federal funds such as United Way, Washington State Housing Trust Funds, Emergency Solutions Grant, housing and homeless funds generated by recording feed and county or city general funds.

Each of the cities also has the option of applying for a Section 108 loan in an amount not to exceed five years of the anticipated CDBG funds. Application for a Section 108 loan in the amount not to exceed five times the 2018 CDBG entitlement funds has been submitted to HUD Field Office for review. If approved, these funds will be used to renovate Peanuts Park, a community park that includes the Pasco Farmer's Market, which serves primarily east and central Pasco. This project is part of an overall improvement to this area together with other public infrastructure improvements will help to revitalize the Pasco downtown area and encourage private investment.

Each city, as a HOME Consortium participant, is required to match HOME funds. That match is met using city general funds or other non-federal funds, land made available at reduced cost (below appraised value), in the form of reduced financing fees from lenders and appraisers, grants for affordable housing from nonfederal sources, donated construction/housing materials and volunteer labor.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City of Pasco receives entitlement funds from the CDBG program and from the HOME program through cooperative agreement with the Tri-Cities HOME Consortium. In addition, the City has an NSP program income reuse plan with Washington State Department of Commerce. The majority of activities proposed in the 2019 Annual Action Plan will be funded by CDBG annual entitlement grants, reallocations, and program income when received. CDBG, NSP and HOME funds are vital funding resources in the community that are used in conjunction with local, state, and other federal funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase and preserve affordable housing choices	2015	2019	Affordable Housing		Affordable Housing Choice	CDBG: \$70,000	Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Rehabilitated: 1 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 520 Household Housing Unit
2	Community, neighborhood and economic development	2015	2019	Non-Housing Community Development		Community, Neighborhood & Economic Development	CDBG: \$206,349	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5810 Persons Assisted Jobs created/retained: 10 Jobs
3	Homeless interventions and public services	2015	2019	Homeless Non-Homeless Special Needs		Services and Homeless Interventions/Prevention	CDBG: \$99,000	Public service activities other than Low/Moderate Income Housing Benefit: 72745 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase and preserve affordable housing choices
	Goal Description	Expand the supply of affordable housing units by developing owner and renter-occupied housing, including acquisition and rehabilitation. Provide financial assistance to local housing development organizations to increase the supply of affordable housing. Funds will sustain or improve the quality of existing affordable housing stock, such as rehabilitation of housing, eligible code enforcement tasks, energy efficiency/weatherization improvements, removal of spot blight conditions, and ADA improvements. Funds will increase community awareness of lead-paint hazards and assist with testing for lead hazards. Provide homeownership opportunities through such activities as gap financing, downpayment assistance and infill ownership.
2	Goal Name	Community, neighborhood and economic development
	Goal Description	Support for businesses that create jobs for lower-income residents and/or businesses that provide essential services to lower-income neighborhoods or provide stability to at-risk or blighted areas through activities such as façade improvements and support for micro-enterprises. Funds may support activities that improve the skills of the local workforce, including those with special needs. Improve community infrastructure by provision and improvements such as ADA ramps, sidewalks, curbs, gutters, streets, parks, playgrounds, community gardens, and street lights. Funds may provide LID assessment payments for lower income households. Funds will be used to provide or improve public facilities, including neighborhood centers, recreation facilities, and neighborhood beautification projects.
3	Goal Name	Homeless interventions and public services
	Goal Description	Funds will be used to support public services that respond to the immediate needs of persons in crisis and that support regional efforts to meet the basic living needs of lower-income households and individuals including persons with special needs, seniors, and disadvantaged youth. Support homeless facilities and increase housing resources that assist homeless persons toward housing stability and self-sufficiency. Support increased case management and a high degree of coordination among providers.

AP-35 Projects - 91.420, 91.220(d)

Introduction

This Annual Action Plan provides descriptions of how funds will be used to support the goals and priorities identified in previous sections of this Consolidated Plan. Projects and activities are carefully chosen, many through a competitive process, to ensure the maximum effectiveness in the use of these funds.

#	Project Name
1	PROGRAM ADMINISTRATION
2	PUBLIC SERVICES
3	ECONOMIC OPPORTUNITIES
4	DECENT HOUSING
5	PUBLIC FACILITY IMPROVEMENTS
6	CODE ENFORCEMENT
7	COMMUNITY INFRASTRUCTURE
8	SECTION 108 GUARANTEED LOAN PROGRAM

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	PROGRAM ADMINISTRATION
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$139,000
	Description	PROGRAM ADMINISTRATION FOR CDBG AND HOME
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
2	Project Name	PUBLIC SERVICES
	Target Area	
	Goals Supported	Homeless interventions and public services
	Needs Addressed	Services and Homeless Interventions/Prevention
	Funding	CDBG: \$99,000
	Description	PUBLIC SERVICE ACTIVITIES
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is proposed approximately 72,745 people will be assisted through the City's public service activities.
	Location Description	Civic Center, Martin Luther King Center, Senior Center and ARC of Tri-Cities.
	Planned Activities	CDBG funds are requested to provide recreation and other services to the general public at public facilities in priority neighborhoods and senior citizens. Scholarships will be provided for low-income youth and disabled adults to participate in recreation programs.

3	Project Name	ECONOMIC OPPORTUNITIES
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$57,500
	Description	ECONOMIC OPPORTUNITY ACTIVITIES
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Pasco Specialty Kitchen estimates 14 permanent FTE jobs will be created by new businesses (micro and small business enterprises) through Technical Assistance Programs the commercial incubator kitchen.
	Location Description	Pasco Specialty Kitchen, 110 S 4th Avenue, Pasco, WA 99301
	Planned Activities	CDBG funds provide for wages, salaries and benefits for Technical Assistance at the Pasco Specialty Kitchen, a certified commercial incubator kitchen. By providing technical assistance to small startup food-related businesses the Pasco Specialty Kitchen improves their success rate by helping them to establish and achieve their goals.
4	Project Name	DECENT HOUSING
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices
	Needs Addressed	Affordable Housing Choice
	Funding	:
	Description	DECENT HOUSING ACTIVITIES
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that from 2 up to 6 households, typically very low income may be assisted with minor rehabilitation, emergency repairs and accessibility depending on funding availability.
	Location Description	City-wide with priority placed on Census Tracts 201, 202, 203, 204
	Planned Activities	CDBG funds provide for minor rehabilitation, emergency repairs, weatherization and accessibility (i.e. construction of wheelchair ramps or bathroom remodels) for very low to low income owner-occupied households and rental tenants. This population includes frail, elderly and disabled (City-wide).

5	Project Name	PUBLIC FACILITY IMPROVEMENTS
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	:
	Description	PUBLIC FACILITY IMPROVEMENT ACTIVITIES FOR PARKS AND BUILDINGS
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 32 Pasco Specialty Kitchen clients would benefit from the kitchen hood/expansion project, with expansion more clients may be assisted and more jobs created.
	Location Description	Pasco Specialty Kitchen, 110 S 4th Avenue, Pasco, WA
	Planned Activities	CDBG funds are requested for facility improvements at the Pasco Specialty Kitchen. Facility improvements include redesign of the kitchen area to reconfigure hood space and add one additional kitchen.
6	Project Name	CODE ENFORCEMENT
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices
	Needs Addressed	Affordable Housing Choice
	Funding	CDBG: \$70,000
	Description	CODE ENFORCEMENT ACTIVITIES
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 520 properties will be brought into compliance with City codes through the Code Enforcement Program.
	Location Description	City-wide, CDBG funds only pay portion of salary for code enforcement officer(s) assigned to Census Tracts 201, 202, 203, 204 and 206.
	Planned Activities	CDBG funds provide a portion of the salary and benefits for one of five code enforcement officers to help bring substandard properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and improves neighborhood appearance in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203, 204 and 206).

7	Project Name	COMMUNITY INFRASTRUCTURE
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$148,840
	Description	EXPAND OR IMPROVE BASIC COMMUNITY INFRASTRUCTURE IN LOWER INCOME NEIGHBORHOODS WHILE MINIMIZING COSTS TO HOUSEHOLDS BELOW 80% OF AREA MEDIAN INCOME
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 5810 people in the downtown revitalization area will benefit from public infrastructure improvements.
	Location Description	4th and Lewis Streets between 2nd and 4th, and Clark and Columbia
8	Planned Activities	CDBG funds are requested for multi-year project to improve pedestrian safety and disability access in Downtown Pasco Neighborhood Business District. Services area is in the Vicinity of 4th and Lewis Streets between 2nd and 4th, and Clark and Columbia including sidewalk panel replacement, audible signals, and streetscape improvements.
	Project Name	SECTION 108 GUARANTEED LOAN PROGRAM
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$3,781,150
	Description	Section 108 Guaranteed Loan Program Activities to include finance fees, public facility/infrastructure construction, economic development, and administration.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 26955 people in the low-mod service area will benefit from the proposed activity.

	Location Description	Low mod area bounded on the north and south by I-182 and the Columbia River, and east and west by US-12 and US-395 (Census Tracts 201, 202, 203 and 204).
	Planned Activities	Section 108 funds are requested for construction of the multi-year Peanuts Park/Farmers Market Renovation project. Funds are used to renovate the urban community park which includes the Farmer's Market Pavilion. Construction includes one-for-one replacement of existing curb, gutter, sidewalk, decorative paving, accessibility improvements, and replacement of aging water/sewer lines with no increase in capacity.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The total land area of the Kennewick-Pasco-Richland metropolitan statistical area (MSA) spans a total area of 2,945 square miles and had a population of 192,696 in the year 2000. The population of this metro area increased to 253,340 in the year 2010 and was estimated at 275,740 in 2015. The population in Pasco increased from 32,066 in the year 2000 to 59,781 in the year 2010. In the year 2017, the population of Pasco was estimated at 71,240.

Priority is given to low mod income census tracts and local target neighborhoods primarily south of I-182, north of the Columbia River and east of US395 (low income census tracts 201, 202, 203 and 204). Pasco intends to use CDBG funds for community and economic development activities in the downtown revitalization and central core neighborhoods (Longfellow and Museum Districts). HOME dollars will be used city-wide to assist the first time homebuyer purchasing their first home. NSP funds will be used for acquisition and rehabilitation or down payment assistance loans for low-middle income households to purchase foreclosed properties.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Revitalization efforts remain a priority in central Pasco where most of the aging housing stock is located. Pasco's CDBG and HOME funds will be used to assist lower income residents of Pasco, with priority placed on those activities that provide a benefit in the oldest sections of Pasco. This geographic area is primarily located in central Pasco (Census Tracts 201, 202, 203 and 204), and is characterized by a high percentage of families living at or below poverty level.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The purchase price and down payment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing programs strive to provide affordable housing opportunities for lower-income households by financing down payment assistance. Affordable housing opportunities are also available through programs for minor home repairs and weatherization upgrades to existing homes, decreasing energy costs for low income households. .

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and public transit) are in place or can easily be provided.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Excessive development costs and associated fees, recent increases in costs for energy, and rising housing prices are all potential barriers to affordable housing. In the Tri-Cities community, Pasco has been the entry-level residential growth center. However, increasing housing prices tend to exceed HUD statutory limits for modest affordable housing which makes it nearly impossible for lower income households to qualify for the local down payment assistance program. Housing in Pasco is influenced by a variety of public policies and actions that can either have short-term impacts or long-term implications for affordable housing. Pasco regularly monitors available land, zoning, land use, permitting processes, utilities and transportation to accommodate projected population increases and housing requirements of all income groups.

The City encourages infill development and increased housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

Regulations should provide for adequate land for all types of development including single family, multi-family, commercial, industrial, and open space. When sufficient land is neither available nor allocated for appropriate residential development, speculation enters the market, drives up prices, and ultimately increases the price of housing, making housing less affordable to low and moderate-income households.

Pasco allows Accessory Dwelling Units (ADU) in all residential zoning districts as an accessory to single family dwelling units (SFDU) and in commercial zoning districts by special permit.

Pasco is sensitive to the issue of processing time. The permitting process is continuously reviewed and improvements are made when appropriate. The intake and fast-track processes are two processes that help developers identify assets, requirements and possible constraints to proposed projects. Pasco's permitting fees are comparable to Kennewick and Richland.

The City's plans to extend major utility service lines which will have a direct bearing on when and where homes are built. How those extension costs are allocated can have an impact on the price of homes built in areas where the services are extended.

Utilities in the City of Pasco are offered to income-eligible senior citizens and disabled at discounted rates from Franklin PUD (electricity), City of Pasco (water), and Basin Disposal (refuse). The City provides minor rehabilitation funds to make housing affordable for low to moderate income persons with energy efficient home improvements and emergency repairs.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a more regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. All three cities attend, support and are active members of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

Actions planned to address obstacles to meeting underserved needs

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as the Benton Franklin Home Base Housing Network, Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

Actions planned to foster and maintain affordable housing

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. Rehabilitation priority is given by the City and by Benton Franklin CAC Energy Efficient Healthy House Program to those homes occupied by frail elderly or homeowners and renters with disabilities. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable populations are able to reside in decent, safe housing.

Actions planned to reduce lead-based paint hazards

The City will undertake the following actions in program years 2015-2019 to increase community awareness of lead based paint and its hazards: provide education on lead based paint including information on Safe Work Practices; actions to take when rehabbing or remodeling a home; and steps to take if exposure to lead hazards is suspected.

The pamphlets "Renovate Right" and "Protect Your Family from Lead in Your Home" published by

Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City's website.

In compliance with Program Update 05-11, the Lead Based Paint (LBP) Safe Checklist is utilized to evaluate applicability of the lead safe housing rule to CDBG and HOME funded projects. The City will work with qualified contractors to perform testing as necessary to identify lead hazards, and assure compliance after remediation work through clearance exams as required for persons assisted with CDBG or HOME funds.

Actions planned to reduce the number of poverty-level families

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium, Local Improvement District (LID) Assistance Programs, life skills training, and the various public/social service programs offered. The Cities support economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Neighborhood improvement plans inventory and designate neighborhoods for revitalization. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

Actions planned to develop institutional structure

The City will pursue various activities outlined in the 2015-2019 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Pasco staff will participate in the Point-in-Time Count of the homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

Actions planned to enhance coordination between public and private housing and social service agencies

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2015-2019 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	40,592
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	40,592

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Program income received from pre-2000 rehabilitation program repayments is planned to be reallocated to continue the Community Housing Improvement Program for minor rehabilitation, emergency repairs, etc. with the emphasis on elderly and disabled households less than 50%.

Attachments

APPENDIX A – TABLE 3 SUMMARY

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal All/Strategy All, Program Administration

Project Title: HUD ID 379 - CDBG Program Administration

Project Description:

CDBG funds provide for salary and benefits for the Block Grant Administrator to plan, administer and provide for the successful delivery of housing, community development and economic activities. The City receives funds for CDBG, HOME and NSP activities. The Block Grant Administrator ensures compliance with local, state and federal rules, regulations and laws for programs that primarily benefit low to moderate income people in Pasco.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 525 N Third Avenue, Pasco, WA 99301

CITY-WIDE

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--1	Project ID 0001
HUD Matrix Code 21A-General Program Administration	CDBG Citation 570.206
Type of Recipient City	CDBG National Objective N/R-570.205
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 23 - Other	Annual Units 61310
Local ID GR4CDAD1900	Units Upon Completion 0

Funding Sources:

CDBG	\$139,000.00
Other Funding	\$22,304.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$161,304.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 380 - Civic Center Recreation Specialist

Project Description:

CDBG funds provide a portion of the salary and benefits for recreation specialist at the Civic Center. This facility's program is to provide recreation programs for at risk youth and families in the immediate service area.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 525 N Third Avenue

LMA1-Civic Center Neighborhood - Public parks' service areas are defined as encompassing a one mile radius surrounding the park. Excluded from this service area are the neighborhoods north of I-182 and east of the BNSF railroad which serve as natural boundaries. Service Area Boundary: I-182/14th Avenue north west and Tacoma/1st Street to the Columbia River south east. CT.BG 201.3, CT202.1.2.3, CT 203.1.3, CT 204.1.2.6 (LMISD 6/11/2018 12665 LM/17725 LMU 71.5%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--2	Project ID 0002
HUD Matrix Code 05Z-Public Services (General)	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 3 - People Assisted	Annual Units 17725
Local ID GR4CDTR19CC	Units Upon Completion 0

Funding Sources:

CDBG	\$20,000.00
Other Funding	\$49,375.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$69,375.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 381 - Martin Luther King Community Center Recreation Specialist

Project Description:

CDBG funds provide a portion of the salary and benefits for recreation specialist at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children and families in the Kurtzman neighborhood service area.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 205 S Wehe Ave

LMA2-Martin Luther King Center Neighborhood - Public facility and park service area is defined as encompassing a one mile radius surrounding the park. There are many more activities geared toward High School age students at this facility attracting residents from neighborhoods further west to 20th Avenue. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.2,3,4, CT202.1-3, CT203.1,3, CT204.1-6 (LMISD 6/11/2018 20275 LM/26955 LMU 75.22%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--3	Project ID 0002
HUD Matrix Code 05Z-Public Services (General)	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 3 - People Assisted	Annual Units 26955
Local ID GR4CDTR19ML	Units Upon Completion 0

Funding Sources:

CDBG	\$20,000.00
Other Funding	\$71,500.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$91,500.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 382 - Senior Citizen's Center Recreation Specialist

Project Description:

CDBG funds provide a portion of the salary and benefits for recreation specialist to oversee and operate program at Pasco's senior center. This facility's program provides supervision and leadership necessary for programs serving the elderly of Pasco with support services, nutrition, health and living skills support.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 535 N Third Avenue

CITY-WIDE, PRESUMED BENEFIT - ELDERLY

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--4	Project ID 0002
HUD Matrix Code 05A-Senior Services	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMC-570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 3 - People Assisted	Annual Units 1000
Local ID GR4CDTR19SR	Units Upon Completion 0

Funding Sources:

CDBG	\$30,000.00
Other Funding	\$200,500.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$230,500.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 383 - YMCA Martin Luther King Community Center Recreation Program

Project Description:

CDBG funds provide YMCA recreation programs at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children and their families.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 205 S Wehe Ave

LMA2-Martin Luther King Center Neighborhood - Public facility and park service area is defined as encompassing a one mile radius surrounding the park. There are many more activities geared toward High School age students at this facility attracting residents from neighborhoods further west to 20th Avenue. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.2,3,4, CT202.1-3, CT203.1,3, CT204.1-6 (LMISD 6/11/2018 20275 LM/26955 LMU 75.22%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--5	Project ID 0002
HUD Matrix Code 05Z-Public Services (General)	CDBG Citation 570.201(e)
Type of Recipient Subrecipient	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 3 - People Assisted	Annual Units 26955
Local ID GR4CDPS1983	Units Upon Completion 0

Funding Sources:

CDBG	\$20,000.00
Other Funding	\$123,819.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$143,819.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.1, Community, neighborhood & economic development

Project Title: HUD ID 384 - Pasco Specialty Kitchen Technical Assistance

Project Description:

CDBG funds provide for wages, salaries and benefits for Technical Assistance at the Pasco Specialty Kitchen, a certified commercial incubator kitchen. By providing technical assistance to small startup food-related businesses the Pasco Specialty Kitchen improves their success rate by helping them to establish and achieve their goals. In consideration for technical assistance, the startup businesses agree to create and/or make jobs available to 14 low-to-moderate income persons.

Objective category: Economic Opportunity

Outcome category: Availability/Accessibility

Location/Target Area: 110 South 4th Avenue

CITY-WIDE

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number EO--6	Project ID 0003
HUD Matrix Code 18B-ED Technical Assistance (51% LMJ)	CDBG Citation 570.203(b)
Type of Recipient Subrecipient	CDBG National Objective LMJ-570.208(a)(4)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 16 - Jobs	Annual Units 10
Local ID GR4CED1984	Units Upon Completion 0

Funding Sources:

CDBG	\$57,500.00
Other Funding	\$54,837.50
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$112,337.50

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 1/Strategy 1.2, Increase and preserve affordable housing choices

Project Title: HUD ID - CHIP Minor Rehab Program

Project Description:

CDBG funds provide minor rehabilitation, emergency repairs and/or construction of wheelchair ramps or bathroom accessibility remodels for very low to low income households. This population includes frail, elderly and disabled (City-wide). It is estimated that 3 households, typically very low income will be assisted.

Objective category: Decent Housing

Outcome category: Affordability

Location/Target Area: Elderly/Disabled Households
City-wide

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number DH--7	Project ID 0004
HUD Matrix Code 14A-Rehab; Single-Unit Residential	CDBG Citation 570.202
Type of Recipient City	CDBG National Objective LMH-570.208(a)(3)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 10 - Household Housing	Annual Units 1
Local ID GR4CDWR19	Units Upon Completion 0

Funding Sources:

CDBG	
Other Funding	\$60,000.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$60,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 1/Strategy 1.2, Increase and preserve affordable housing choices

Project Title: HUD ID 385 - Code Enforcement Officer

Project Description:

CDBG funds provide a portion of the salary and benefits for one of five code enforcement officers to help bring approximately 520 properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and improves neighborhood appearance in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203, 204 and 206).

Objective category: Decent Housing

Outcome category: Sustainability

Location/Target Area: 525 N Third Avenue

LMA3-Code Enforcement - Defined as Census Tracts 201, 202, 203, 204 all block groups, and 206.03. CT.BG 201.1-5, CT202.1-3, CT 203.1-3, CT 204.1-6, 206.03.1,2 (LMISD 6/11/2018 23835 LM/32180 LMU 74.07%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number DH--8	Project ID 0006
HUD Matrix Code 15-Code Enforcement	CDBG Citation 570.202(c)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 22 - Household Housing	Annual Units 520
Local ID GR4CDTR19CE	Units Upon Completion 0

Funding Sources:

CDBG	\$70,000.00
Other Funding	\$417,061.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$487,061.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.7, Community, neighborhood & economic development

Project Title: HUD ID - Certified Commercial Kitchen Facility Rehabilitation - Kitchen Expansion

Project Description:

CDBG funds are requested for facility improvements at the Pasco Specialty Kitchen. Facility improvements include redesign of the kitchen area to reconfigure hood space and add one additional kitchen.

Objective category: Economic Opportunity

Outcome category: Sustainability

Location/Target Area: 110 S 4TH AVE

City-wide

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number EO--9	Project ID 0005
HUD Matrix Code 14E-Rehab; Publicly or Privately-Owned Commercial/Industrial	CDBG Citation 570.202
Type of Recipient City	CDBG National Objective LMC-570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 1 - People Assisted	Annual Units 32
Local ID GR4CDTR19	Units Upon Completion 0

Funding Sources:

CDBG	
Other Funding	\$50,000.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$50,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 386 - Pasco Recreation Scholarship Fund

Project Description:

CDBG funds provide funds to help low-income youth participate in recreation programs.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: City Wide

CITY-WIDE

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--10	Project ID 0002
HUD Matrix Code 05D-Youth Services	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMC-570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 3 - People Assisted	Annual Units 100
Local ID GR4CDTR1986	Units Upon Completion 0

Funding Sources:

CDBG	\$4,000.00
Other Funding	\$2,000.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$6,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 387 - Arc Therapeutic Recreation Scholarship Fund

Project Description:

CDBG funds provide funds to help disabled adults participate in recreation programs.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 1455 Fowler Street, Richland, WA 99352

CITY-WIDE, PRESUMED BENEFIT - DISABLED ADULT

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--12	Project ID 0002
HUD Matrix Code 05B-Handicapped Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient	CDBG National Objective LMC-570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 3 - People Assisted	Annual Units 10
Local ID GR4CDPS1987	Units Upon Completion 0

Funding Sources:

CDBG	\$5,000.00
Other Funding	\$15,000.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$20,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 1/Strategy 1.2, Increase and preserve affordable housing choices

Project Title: HUD ID - CHIP Rental Minor Rehabilitation Program

Project Description:

CDBG funds provide minor rehabilitation, emergency repairs and/or construction of wheelchair ramps or bathroom accessibility remodels for very low to low income households. This population includes frail, elderly and disabled (City-wide). It is estimated that 3 households, typically very low income will be assisted.

Objective category: Decent Housing

Outcome category: Affordability

Location/Target Area: Elderly/Disabled Households
City-wide

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number DH--13	Project ID 0004
HUD Matrix Code 14A-Rehab; Single-Unit Residential	CDBG Citation 570.202
Type of Recipient City	CDBG National Objective LMH-570.208(a)(3)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 10 - Household Housing	Annual Units 1
Local ID GR4CD	Units Upon Completion 0

Funding Sources:

CDBG	
Other Funding	\$60,000.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$60,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.7, Community, neighborhood & economic development

Project Title: HUD ID 389 - SECTION 108 - DEBT REPAYMENT

Project Description:

CDBG funds are requested for continuing the multi-year Peanuts Park restoration project Phase 3 design documents. Funds are used to redesign the community park which includes the Farmer's Market Pavilion, construction includes replacement of existing curb, gutter, sidewalk, accessibility improvements, and replacement of aging water/sewer lines.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 109 S 4th Avenue

LMA5-The Peanuts Park Renovation project is ranked third on the list of priorities in the Capital Improvement Plan. It is a special use area that does not fit into any other category. It has been described as both a community park and an urban plaza. The park is used throughout the year for various special events such as Cinco de Mayo, and the Fiery Foods Festival. These events are open to the public but are primarily attended by those families living in east and central Pasco. It is also used for the Farmer's Market Wednesdays and Saturdays, which is open April through November. Local farmers provide fresh produce that is also available through the Women Infants & Children (WIC) Program. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.2,3,4, CT202.1-3, CT203.1,3, CT204.1-6 (LMISD 6/11/2018 20275 LM/26955 LMU 75.22%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--14	Project ID 0008
HUD Matrix Code 03F-Parks, Recreational Facilities	CDBG Citation 570.201(c)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2019	Completion Date (mm/dd/yyyy) 12/31/2019
Performance Indicator 1 - People Assisted	Annual Units 26955
Local ID CP5PK8R1602	Units Upon Completion 0

Funding Sources:

CDBG	\$200,000.00
Other Funding	\$.00
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
ESG	0
Total	\$200,000.00

2019 Projects and Activities - Approved

0001 Project Administration

<i>Activity</i>	<i>Activity</i>	<i>Matrix/Citation</i>	<i>Nat Objective</i>	<i>Obj</i>	<i>Outcome</i>	<i>Proposed</i>	<i>Approved</i>	<i>NonCDBG</i>		
379	01	CDBG Program Administration	21A 570.206	N/R	570.205	SLE	Availability/Accessibility	61310	\$139,000.00	\$22,304.00
<i>Location:</i>	525 N Third Avenue, Pasco, WA 99301									
<i>HUD Code</i>	General Program Administration									
<i>GOI:</i>	Other									
<i>Goal:</i>	Program Administration									
<i>Strategy:</i>	Program Administration									
<i>Project Desc:</i>	CDBG funds provide for salary and benefits for the Block Grant Administrator to plan, administer and provide for the successful delivery of housing, community development and economic activities. The City receives funds for CDBG, HOME and NSP activities. The Block Grant Administrator ensures compliance with local, state and federal rules, regulations and laws for programs that primarily benefit low to moderate income people in Pasco.									
<i>CensusTract:</i>	CITY-WIDE									

Beneficiary: Other

0002 Public Services

<i>Activity</i>	<i>Activity</i>	<i>Matrix/Citation</i>	<i>Nat Objective</i>	<i>Obj</i>	<i>Outcome</i>	<i>Proposed</i>	<i>Approved</i>	<i>NonCDBG</i>		
380	02	Civic Center Recreation Specialist	05Z 570.201(e)	LMA	570.208(a)(1)	SLE	Availability/Accessibility	17725	\$20,000.00	\$49,375.00
<i>Location:</i>		525 N Third Avenue								
<i>HUD Code</i>		Public Services (General)								
<i>GOI:</i>		Public service activities other than LMH								
<i>Goal:</i>		Homeless interventions and prevention, and supportive services								
<i>Strategy:</i>		Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.								
<i>Project Desc:</i>		CDBG funds provide a portion of the salary and benefits for recreation specialist at the Civic Center. This facility's program is to provide recreation programs for at risk youth and families in the immediate service area.								
<i>CensusTract:</i>		LMA1-Civic Center Neighborhood - Public parks' service areas are defined as encompassing a one mile radius surrounding the park. Excluded from this service area are the neighborhoods north of I-182 and east of the BNSF railroad which serve as natural boundaries. Service Area Boundary: I-182/14th Avenue north west and Tacoma/1st Street to the Columbia River south east. CT.BG 201.3, CT202.1.2.3, CT 203.1.3, CT 204.1.2.6 (LMISD 6/11/2018 12665 LM/17725 LMU 71.5%)								

Beneficiary: People Assisted

381 03 Martin Luther King 05Z 570.201(e) LMA 570.208(a)(1) SLE Availability/Accessibility 26955 \$20,000.00 \$71,500.00

Location:

HUD Code

GOI:

Goal:

Strategy:

Project Desc:

CensusTract:

382 04

Location:

HUD Code

GOI:

Goal:

Strategy:

Project Desc:

CensusTract:

Beneficiary: People Assisted

Beneficiary: People Assisted

383	05	YMCA Martin Luther King Community Center Recreation Program	05Z	570.201(e)	LMA	570.208(a)(1)	SLE	Availability/Accessibility	26955	\$20,000.00	\$123,819.00
Location: 205 S Wehe Ave											
HUD Code Public Services (General)											
GOI: Public service activities other than LMH											
Goal: Homeless interventions and prevention, and supportive services											
Strategy: Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.											
Project Desc: CDBG funds provide YMCA recreation programs at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children and their families.											
CensusTract: LMA2-Martin Luther King Center Neighborhood - Public facility and park service area is defined as encompassing a one mile radius surrounding the park. There are many more activities geared toward High School age students at this facility attaching residents from neighborhoods further west to 20th Avenue. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.2,3,4, CT202.1-3, CT203.1,3, CT204.1-6 (LMISD 6/11/2018 20275 LM/26955 LMU 75.22%)											
386	10	Pasco Recreation Scholarship Fund	05D	570.201(e)	LMC	570.208(a)(2)	SLE	Availability/Accessibility	100	\$4,000.00	\$2,000.00
Location: City Wide											
HUD Code Youth Services											
GOI: Public service activities other than LMH											
Goal: Homeless interventions and prevention, and supportive services											
Strategy: Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.											
Project Desc: CDBG funds provide funds to help low-income youth participate in recreation programs.											
CensusTract: CITY-WIDE											
387	12	Arc Therapeutic Recreation Scholarship Fund	05B	570.201(e)	LMC	570.208(a)(2)	SLE	Availability/Accessibility	10	\$5,000.00	\$15,000.00
Location: 1455 Fowler Street, Richland, WA 99352											
HUD Code Handicapped Services											
GOI: Public service activities other than LMH											
Goal: Homeless interventions and prevention, and supportive services											
Strategy: Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.											
Project Desc: CDBG funds provide funds to help disabled adults participate in recreation programs.											
CensusTract: CITY-WIDE, PRESUMED BENEFIT - DISABLED ADULT											

0003 Economic Opportunities

SUM \$57,500.00 \$54,837.50

<i>Activity</i>	<i>Activity</i>	<i>Matrix/Citation</i>	<i>Nat Objective</i>	<i>Obj</i>	<i>Outcome</i>	<i>Proposed</i>	<i>Approved</i>	<i>NonCDBG</i>
384	06 Pasco Specialty Kitchen Technical Assistance	18B 570.203(b)	LMJ 570.208(a)(4)	EO	Availability/Accessibility	10	\$57,500.00	\$54,837.50

Location:

110 South 4th Avenue

HUD Code

ED Technical Assistance (51% LMJ)

GOI:

Jobs created/retained

Goal:

Community, neighborhood & economic development

Strategy:

Support businesses that create permanent jobs for lower-income residents.

Project Desc:

CDBG funds provide for wages, salaries and benefits for Technical Assistance at the Pasco Specialty Kitchen, a certified commercial incubator kitchen. By providing technical assistance to small startup food-related businesses the Pasco Specialty Kitchen improves their success rate by helping them to establish and achieve their goals. In consideration for technical assistance, the startup businesses agree to create and/or make jobs available to 14 low-to-moderate income persons.

CensusTract:

CITY-WIDE

Beneficiary: Jobs

0004 Decent Housing

SUM \$0.00 \$120,000.00

<i>Activity</i>	<i>Activity</i>	<i>Matrix/Citation</i>	<i>Nat Objective</i>	<i>Obj</i>	<i>Outcome</i>	<i>Proposed</i>	<i>Approved</i>	<i>NonCDBG</i>
07	CHIP Minor Rehab Program	14A 570.202	LMH 570.208(a)(3)	DH	Affordability	4	\$0.00	\$60,000.00

Location:

Elderly/Disabled Households

HUD Code

Rehab; Single-Unit Residential

GOI:

Homeowner Housing Rehabilitated

Goal:

Increase and preserve affordable housing choices

Strategy:

Sustain or improve the quality of existing affordable housing stock. (Support acquisition or rehabilitation, code enforcement, energy efficiency improvements, or new construction in targeted neighborhoods.)

Project Desc:

CDBG funds provide minor rehabilitation, emergency repairs and/or construction of wheelchair ramps or bathroom accessibility remodels for very low to low income households. This population includes frail, elderly and disabled (City-wide). It is estimated that 3 households, typically very low income will be assisted.

CensusTract:

City-wide

Beneficiary: Household Housing Unit

13 CHIP Rental Minor 14A 570.202 LMH 570.208(a)(3) DH Affordability 4 \$0.00 \$60,000.00

Location:

HUD Code

GOI: Elderly/Disabled Households

Goal: Rehab; Single-Unit Residential

Strategy: Homeowner Housing Rehabilitated
Increase and preserve affordable housing choices

Project Desc: Sustain or improve the quality of existing affordable housing stock. (Support acquisition or rehabilitation, code enforcement, energy efficiency improvements, or new construction in targeted neighborhoods.)

CensusTract:

CDBG funds provide minor rehabilitation, emergency repairs and/or construction of wheelchair ramps or bathroom accessibility remodels for very low to low income households. This population includes frail, elderly and disabled (City-wide). It is estimated that 3 households, typically very low income will be assisted.

City-wide

Beneficiary: Household Housing Unit

0005 Public Facility Improvements

Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	SUM	\$0.00	\$50,000.00
09	Certified Commercial Kitchen Facility Rehabilitation - Kitchen Expansion	14E 570.202	LMC	EO	570.208(a)(2)	Sustainability	32	\$0.00	\$50,000.00	NonCDBG

Location:

HUD Code

GOI: Rehab; Publicly or Privately-Owned Commercial/Industrial

Goal: Public Facility or infrastructure activities other than LMH

Strategy: Community, neighborhood & economic development

Project Desc: Support the revitalization of neighborhoods by improving and supporting public facilities that serve low- and moderate-income neighborhoods and households. CDBG funds are requested for facility improvements at the Pasco Specialty Kitchen. Facility improvements include redesign of the kitchen area to reconfigure hood space and add one additional kitchen.

CensusTract:

City-wide

Beneficiary: People Assisted

0006 Code Enforcement

SUM \$70,000.00 \$417,061.00

Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	NonCDBG			
385	08	Code Enforcement Officer	15	570.202(c)	LMA	570.208(a)(1)	DH	Sustainability	520	\$70,000.00	\$417,061.00

Location: 525 N Third Avenue

HUD Code Code Enforcement

GOI: Housing Code Enforcement/Foreclosed Property Care

Goal: Increase and preserve affordable housing choices

Strategy: Sustain or improve the quality of existing affordable housing stock. (Support acquisition or rehabilitation, code enforcement, energy efficiency improvements, or new construction in targeted neighborhoods.)

Project Desc: CDBG funds provide a portion of the salary and benefits for one of five code enforcement officers to help bring approximately 520 properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and improves neighborhood appearance in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203, 204 and 206).

CensusTract: LMA3-Code Enforcement - Defined as Census Tracts 201, 202, 203, 204 all block groups, and 206.03. CT.BG 201.1-5, CT202.1-3, CT 203.1-3, CT 204.1-6, 206.03.1,2 (LMISD 6/11/2018 23835 LM/32180 LMU 74.07%)

Beneficiary: Household Housing Unit

0007 Community Infrastructure

SUM \$148,840.00 \$500,000.00

Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	NonCDBG
388	11 Pasco Neighborhood	03L 570.201(c)	LMA 570.208(a)(1)	SLE	Availability/Accessibility	5810	\$148,840.00	\$500,000.00

Location: 525 N Third Avenue

HUD Code Sidewalks

GOI: Public Facility or infrastructure activities other than LMH

Goal: Community, neighborhood & economic development

Strategy: Improve access for persons with disabilities and the elderly by improving streets and sidewalk systems.

Project Desc: CDBG funds are requested for pedestrian safety and disability access improvements to downtown Pasco Neighborhood Business District in the Vicinity of 4th and Lewis Streets between 2nd and 4th, and Clark and Columbia.

CensusTract: LMA4-The Pasco Neighborhood Business District Improvements project replaces sidewalks and improves pedestrian safety and disability access in the vicinity of Lewis Street between 2nd and 5th and 4th Avenue between Clark and Columbia Streets. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.3, CT202.1,3 (LMISD 6/11/2018 4285 LM/5810 LMU 73.75%)

Beneficiary: People Assisted

0008 Neighborhood Revitalization

SUM \$200,000.00 \$0.00

Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	NonCDBG
389	14 SECTION 108 - DEBT REPAYMENT	03F 570.201(c)	LMA 570.208(a)(1)	SLE	Availability/Accessibility	29295	\$200,000.00	\$0.00

Location: 109 S 4th Avenue

HUD Code Parks, Recreational Facilities

GOI: Public Facility or infrastructure activities other than LMH

Goal: Community, neighborhood & economic development

Strategy: Support the revitalization of neighborhoods by improving and supporting public facilities that serve low- and moderate-income neighborhoods and households.

Project Desc: CDBG funds are requested for continuing the multi-year Peanuts Park restoration project Phase 3 design documents. Funds are used to redesign the community park which includes the Farmer's Market Pavilion, construction includes replacement of existing curb, gutter, sidewalk, accessibility improvements, and replacement of aging water/sewer lines.

CensusTract: LMA5-The Peanuts Park Renovation project is ranked third on the list of priorities in the Capital Improvement Plan. It is a special use area that does not fit into any other category. It is has been described as both a community park and an urban plaza. The park is used throughout the year for various special events such as Cinco de Mayo, and the Fiery Foods Festival. These events are open to the public but are primarily attended by those families living in east and central Pasco. It is also used for the Farmer's Market Wednesdays and Saturdays, which is open April through November. Local farmers provide fresh produce that is also available through the Women Infants & Children (WIC) Program. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. Census Tracts 201, 202, 203 and 204 all block groups. (LMISD 6/11/2018 20275 LM/26955 LMU 75.22%)

\$704,340.00 \$1,626,396.50

**APPENDIX B – APPLICATION FOR FEDERAL
ASSISTANCE/CDBG SF-424**

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☐ New
☒ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

CITY OF PASCO UOG 531188

5b. Federal Award Identifier:

B-19-MC-53-0009

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF PASCO, WASHINGTON

* b. Employer/Taxpayer Identification Number (EIN/TIN):

91-6001264

* c. Organizational DUNS:

0099745980000

d. Address:

* Street1:

525 N 3RD AVENUE

Street2:

* City:

PASCO

County/Parish:

* State:

WA: Washington

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

99301-5320

e. Organizational Unit:

Department Name:

COMMUNITY & ECONOMIC DEVELOPMNT

Division Name:

CDBG

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

MS

* First Name:

ANGEKA

Middle Name:

R

* Last Name:

PITMAN

Suffix:

Title: BLOCK GRANT ADMINISTRATOR

Organizational Affiliation:

COMMUNITY & ECONOMIC DEVELOPMENT, CITY OF PASCO

* Telephone Number:

509-543-5739

Fax Number:

509-545-3499

* Email: PITMANA@PASCO-WA.GOV

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US DEPARTMENT OF HOUSING & URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS

* 12. Funding Opportunity Number:

N/A

* Title:

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

CITY OF PASCO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2019 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="704,340.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="704,340.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

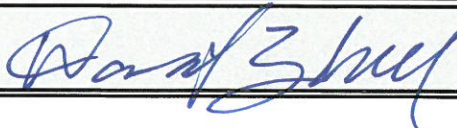
Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

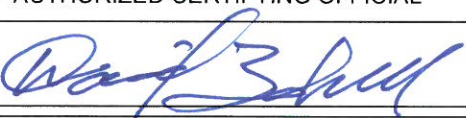
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
<div style="border: 1px solid black; padding: 5px;"> <div style="display: flex; justify-content: space-between;"> DAVID ZABELL  </div> </div>	<div style="border: 1px solid black; padding: 5px;">PASCO CITY MANAGER</div>
APPLICANT ORGANIZATION <div style="border: 1px solid black; padding: 5px;">CITY OF PASCO, WASHINGTON</div>	DATE SUBMITTED <div style="border: 1px solid black; padding: 5px;">4/15/19</div>

APPENDIX C - CERTIFICATION

City of Pasco Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.


Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



David Zabell

4/15/19

Date

City Manager, City of Pasco
Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

SPECIFIC COMMUNITY DEVELOPMENT BLOCK GRANT CERTIFICATIONS

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.


Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



David Zabell



Date


City Manager, City of Pasco
Title

Appendix to Certifications

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



David Zabell

4/15/19

Date

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Title