



Department of Commerce

Innovation is in our nature.

Neighborhood Stabilization Program 1 (NSP1) Closeout Performance Report for Contract Number 08-F6401-014

1. NSP1 Grantee: City of Pasco	2. Address: PO Box 293, Pasco, WA 98301
3. NSP1 Project Period: 2/18/2009 to 3/31/2015	4. Date of Final Public Hearing: March 17, 2016
5. Name of Chief Administrative Official: Dave Zabell	6. Title of Chief Administrative Official: City Manager

The chief administrative official of the NSP1 grantee jurisdiction certifies that:

- To the best of their knowledge and belief, the data provided in this report is true and correct as of the date of signing below;
- Records supporting the information provided in this report are being maintained for a minimum of six (6) years from the NSP1 project completion date and will be made available upon request;
- The NSP1 project funded by this grant has met the Community Development Block Grant (CDBG) National Objective for NSP, which is benefiting low-, moderate-, and middle-income individuals or families (as defined in FR-5255-N-01).
- Should U.S. Department of Housing and Urban Development or Department of Commerce request additional information or data about this NSP1 project, the NSP1 grantee agrees to provide such information or data within 30 calendar days from the date the NSP1 grantee receives the request.

In the event the audits disclose disallowable costs, the Department of Commerce shall retain the right to recover an appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.

Signature:



Chief Administrative Official

Date:

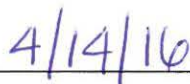


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GENERAL INSTRUCTIONS

This Closeout Performance Report is designed to provide a format for the NSP1 grantee to document project completion in compliance with U.S. Department of Housing and Urban Development (HUD) funding requirements and to certify that the NSP1 project was completed in compliance with the NSP1 contract between the NSP1 grantee and Department of Commerce (Commerce).

Cover Page & Certification:

- Items 1, 2, 5, and 6 on the cover page are self-explanatory.
- Item 3: Please enter the time frame of your NSP1 project. The start date is the execution date of your NSP1 contract (the date Commerce signed the contract). The end date is listed on your NSP1 contract cover sheet, or on the most recent amendment. If your project was completed prior to this end date, please enter the **actual** date on which the project was completed.
- Item 4: Please insert the date of the required final public hearing. According to the NSP1 contract (Section 7. Closeout), the NSP1 grantee must hold a final public hearing to review the performance of the NSP1 project.

Project Summary: In 500 words or less, describe your NSP1 project. This summary will help inform the public or the legislature about your NSP1 program.

Financial Summary & Property Report: Please completely fill-out the Excel spreadsheet that was sent to you together with this Closeout Performance Report. For convenience, some columns have instructions: hover over the column headings. When complete, replace page 4 with a printout of the completed Excel spreadsheet. If you are uncertain what data to include, please contact your Commerce project manager.

Program Income Report: Please check one answer on each of the two questions - Yes or No. Please contact your Commerce project manager if you have questions.

Beneficiary Summary Report: This information is required by HUD. Please contact your Commerce project manager if you have questions.

Contract and Subcontract Activity Form: This is a required HUD form and has its own instructions. Please contact your Commerce project manager if you have questions.

Labor Standards Compliance Report: This form must be completed and **SIGNED** for construction projects. Complete this report for your entire NSP1 project. If your NSP1 project did not include construction and you believe that this report is not applicable to your project, please check the appropriate box at the top of the page. Please contact your Commerce project manager if you have questions.

PROJECT SUMMARY

NSP1 Grantee:	City of Pasco	Contract #:	08-F6401-014
Name and Phone of Person Completing This Report:	Angie Pitman	Date:	3/1/2016

Please write a brief summary of your NSP1 program. This summary will help inform the public or legislature about your NSP1 project (e.g., similar to a stand-alone short newspaper article). Please start by describing the “problem” and your need for neighborhood stabilization, and then highlight what was accomplished with the NSP1 grant. It should include at a minimum:

- 1. the amount of NSP1 funds invested in the project;
- 2. the amount of other funds invested in this project;
- 3. the amount of any program income received and invested back into the project;
- 4. the involvement of any subrecipients/housing organizations/nonprofits/developers;
- 5. the number of foreclosed or abandoned properties/housing units recovered;
- 6. the type(s) of assistance provided (downpayment, rehabilitation, construction, etc.);
- 7. the type of housing provided (resale, rental, public facilities, etc.);
- 8. the number of low-, moderate-, and middle-income families that benefited from this project.

PROJECT NAME: Acquisition/Rehabilitation/Resale and Down Payment Assistance

SUMMARY (max. 500 words or half a page):

The City of Pasco was awarded grant funds totaling \$426,343 under the Neighborhood Stabilization Program authorized under Title III of the Housing and Economic Recovery Act of 2008 (HERA), administered by the US Department of Housing & Urban Development (HUD) passed-through Washington State Department of Commerce (DOC). This special allocation of the CDBG Program, provided financial assistance to acquire and redevelop foreclosed properties in order to stabilize neighborhoods and stem declining values of neighboring homes.

The City carried out the program under guidelines adopted establishing down payment assistance and single family rehabilitation standards subject to HOME Investment Partnerships Regulations 24 CFR 92 which were also applied to the Neighborhood Stabilization Program activities.

Four units (single family dwelling units) were purchased, rehabilitated and re-sold to income eligible households generating program income totaling \$365,188. The Down Payment Assistance program provided financial assistance to 12 families purchasing a foreclosed property. A total of 16 homes were recovered utilizing NSP entitlement funds totaling \$384,655 and program income totaling \$300,369 for a total investment of \$685,024. Entitlement funds totaling \$41,688 were de-obligated and program income remaining totals \$64,819.

16 Households Served

4	Low income households (up to 50%)	25%
7	Moderate income households (51-80%)	43%
5	Middle income households (80-120%)	31%
6	Female head of household	37%

44 Individual Beneficiaries Served

28	Hispanic	63%
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FINANCIAL SUMMARY & PROPERTY REPORT

This page is a placeholder. Please completely fill-out the attached Excel spreadsheet ("Financial Summary and Property Report") and insert it here.

FINANCIAL SUMMARY AND PROPERTY REPORT

DRGR Activity #	Property Address	NSP1 Grantee	Responsible Organization/ Non-Profit	Total NSP1 Grant Funds Spent on This Property (Purchase, Rehab, etc.)	ACQUISITION					DISPOSITION									DRGR PERFORMANCE MEASURES (required by HUD)														COMPLIANCE WITH PROGRAM REQUIREMENTS									
					Settle-ment Date	Purchase Price	Appraised Value	Appraisal Date	Disc. %	Housing Units Sold or for Sale	Resale			Rental			Other Uses			Household Income (50, 80, 120)	Female-Headed Household (1 or 0)	Persons of Hispanic/Latino Ethnicity* (number or 0)	Racial Categories (enter number of persons)*												Completed Environmental Review (Y, N)	Addressed Lead-Based Paint Abatement (Y, N, N/A)	Ensured Housing Quality Standards (Y, N)	Complied with Voluntary Relocation/URA (Y, N, N/A)	Complied with Labor Standards/Davis Bacon (Y, N, N/A)	Complied with Section 3 (Y, N)	Completed Homebuyer Counseling (8 hrs) (Y, N, N/A)	Ensured Continued Affordability (Y, N)
											Resale Price	Closing Costs	PI Received	Single-Family Units	Multi-Family Units	Transi-tional or Group Homes	Public Faci-lities Units	Land Trust Units	DPA				White	Black/African American	Asian	American Indian/Alaskan Native	Native Hawaiian/Pacific Islander	American Indian/Alaskan Native and White	Asian & White	Black/African American & White	American Indian/Alaskan Native and Black/African American	Multi-racial	Unknown									
01-8014	1920 N 17th Ave	Pasco		\$ 10,000.00	1/27/10	\$ 108,900	\$ 110,000	12/30/09	1%				\$ -						1	59	0	0	1	0	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y	
01-8014	6407 Gerhig Dr	Pasco		\$ 9,185.92	5/27/10	\$ 120,000	\$ 158,000	2/8/10	24%				\$ -						1	71	0	0	1	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	5111 Brooklyn Lane	Pasco		\$ 4,488.89	12/17/09	\$ 147,501	\$ 155,000	9/30/09	5%				\$ -						1	107	0	0	4	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	4207 Palo Verde Ct	Pasco		\$ 10,000.00	7/28/10	\$ 173,000	\$ 178,500	7/7/10	3%				\$ -						1	72	1	3	3	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	8408 Hudson	Pasco		\$ 10,000.00	9/17/10	\$ 135,000	\$ 138,000	8/24/10	2%				\$ -						1	89	1	0	1	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	2103 N 19th Dr	Pasco		\$ 84,976.28	8/26/10	\$ 75,000	\$ 99,000	7/23/10	24%	1	\$ 80,351	\$ 4,496	\$ 75,855							73	0	3	3	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	6703 Ruth	Pasco		\$ 9,915.60	2/10/11	\$ 142,000	\$ 154,000	1/5/11	8%				\$ -						1	95	1	0	4	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
04-8014	316 N Elm Ave	Pasco		\$ 10,000.00	6/9/10	\$ 69,300	\$ 70,000	5/20/10	1%				\$ -						1	35	1	5	5	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
04-8014	404 N 19th Ave	Pasco		\$ 94,214.18	8/30/10	\$ 81,890	\$ 90,000	8/24/10	9%	1	\$ 77,477	\$ 2,547	\$ 74,930							44	0	4	4	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y			
03-8014	2116 N 18th Ave	Pasco		\$ 119,161.10	8/30/10	\$ 109,000	\$ 115,000	8/24/10	5%	1	\$ 130,531	\$ 28,741	\$ 101,790							69	0	0	3	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y			
04-8014	1720 N 14th Ave	Pasco		\$ 10,101.29	2/29/12	\$ 71,280	\$ 72,000	10/10/11	1.00%				\$ -						1	41	1	2	2	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	4915 Valdez Ln	Pasco		\$ -	4/10/13	\$ 153,000	\$ 156,000	3/18/13	1.92%				\$ -						1	73	1	2	2	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	5112 Polo Ln	Pasco		\$ -	11/23/13	\$ 125,730	\$ 127,000	10/29/13	1.00%				\$ -						1	114	0	1	1	0	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y		
03-8014	5814 Ochoco Ln	Pasco		\$ -	5/30/14	\$ 133,500	\$ 137,000	2/22/14	2.55%				\$ -						1	105	0	6	6	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y			
03-8014	1803 W Jay	Pasco		\$ -	7/25/14	\$ 117,800	\$ 121,000	6/25/14	2.64%				\$ -						1	76	0	2	2	0	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y			
04-8014	1132 W Margaret	Pasco		\$ -	3/3/15	\$ 117,000	\$ 121,000	1/21/15	3.31%	1	\$ 120,053	\$ 7,660	\$ 112,393						1	40	0	0	2	0	0	0	0	0	0	0	Y	Y	Y	NA	NA	Y	Y	Y				
	ADJUSTMENT - PRINCIPLE REDUCTION (VARIOUS)	Pasco		\$ -					--		\$ 221		\$ 221																													
09-8016	ADMINISTRATION	Pasco		\$ 12,611.53					--				\$ -																													
NSP1 Total Draws				\$ 384,654.79	Total HU by Disposition Type					4			\$ 365,188.43	0	0	0		0	0	13	6	28	44	0	0	0	0	0	0	0	0											
					Total HU Recovered/Assisted					17																																

NSP1 Grant Award	\$ 426,343	-- ENTER YOUR NSP1 GRANT AWARD
NSP1 Total Draws	\$ 384,655	
Program Income Received	\$ 365,188	
Program Income Spent	\$ 300,369	-- ENTER THE TOTAL PI SPENT TO DATE
Program Income Placed in an RLF**	\$ 64,819	-- ENTER THE TOTAL PI PLACED IN THE RLF
NSP1 Grant Balance at Project Closeout	\$ (41,688)	If your grant balance is not \$0, please contact the Commerce project manager before submitting this Closeout Performance Report.

FOR DEPARTMENT OF COMMERCE'S USE ONLY	
<input type="checkbox"/>	NSP1 Total Draws consistent with DRGR (HUD)
<input type="checkbox"/>	Program Income received and spent consistent with DRGR (HUD), if applicable
<input type="checkbox"/>	RLF approved by Department of Commerce prior to project being closed, if applicable
Verified by: _____ Date: _____	

* A person of Hispanic ethnicity can also be considered as being from a racial category. Race is separate from ethnicity and every person (regardless of their ethnicity) should be counted once in a single race or a multi-race group.

NSP1 A19#	Period of Performance	1920 N 17th	6407 Gerhig	5111 Brooklyn	4207 Palo Verde Ct	8408 Hudson	2103 N 19th	6703 Ruth	316 Elm Ave	404 N 19th Ave	2116 N 18th Ave	1720 N 14th Ave	4915 Valdez Ln	5112 Polo Ln	5814 Ochoco Ln	1803 W Jay	1132 W Margaret	Admin	TOTALS
EN-1	Jan-Mar 2010	\$ 10,000.00		\$ 4,488.89					\$ 10,000.00									\$ 11,965.11	\$ 14,488.89
EN-2	Apr-Jun 2010		\$ 9,185.92															\$ 11,965.11	\$ 31,151.03
EN-3	Jul-Sep 2010				\$ 10,000.00	\$ 10,000.00	\$ 76,791.07			\$ 83,805.30	\$ 111,656.77								\$ 292,253.14
EN-4	Jan-Nov 2011						\$ 4,077.36	\$ 9,915.60		\$ 5,432.05	\$ 3,707.94							\$ 358.82	\$ 23,491.77
EN-5	Dec-11						\$ 3,974.35			\$ 4,643.33	\$ 3,324.06								\$ 11,941.74
EN-6	Jan-Feb 2012						\$ 44.29			\$ 243.90	\$ 204.76	\$ 10,067.53						\$ 211.60	\$ 10,772.08
EN-7	Mar-12						\$ 89.21			\$ 89.60	\$ 267.57	\$ 33.76						\$ 76.00	\$ 556.14
TOTALS		\$ 10,000.00	\$ 9,185.92	\$ 4,488.89	\$ 10,000.00	\$ 10,000.00	\$ 84,976.28	\$ 9,915.60	\$ 10,000.00	\$ 94,214.18	\$ 119,161.10	\$ 10,101.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,611.53	\$ 384,654.79

3%

Program Income	Program Income	1920 N 17th	6407 Gerhig	5111 Brooklyn	4207 Palo Verde Ct	8408 Hudson	2103 N 19th	6703 Ruth	316 Elm Ave	404 N 19th Ave	2116 N 18th Ave	1720 N 14th Ave	4915 Valdez Ln	5112 Polo Ln	5814 Ochoco Ln	1803 W Jay	1132 W Margaret	Admin	TOTALS
PI-8	6/2012 Apr 12						701.22			985.26	879.36	\$ 38.60							\$ 2,604.44
PI-9	6/2012 May 12						652.85			763.25	218.16	\$ 271.94						155.56	\$ 2,061.76
PI-10	7/2012 Jun 12						348.39			342.02	294.94							428.25	\$ 1,413.60
PI-11	8/2012 Jul 12						338.98			218.1	298.38							335.42	\$ 1,190.88
PI-12	10/2012 Aug 12						345.25			226.7	329.06							322.99	\$ 1,224.00
PI-13	10/2012 Sep 12						63.95				111.03							61.74	\$ 236.72
PI-14	11/2012 Oct 12						91.77				80.34							106.64	\$ 278.75
PI-15	1/2013 Nov 12						69.15				97.69							149.72	\$ 316.56
PI-16	1/2013 Dec 12						211.73				243.78							141.13	\$ 596.64
PI-17	4/2013 Jan 13						486.72			305.25	1394.18							1691.43	\$ 3,877.58
PI-18	4/2013 Feb 13						195.23				611.23							876.94	\$ 1,683.40
PI-19	4/2013 Mar 13						211.83				9963.89							1396.74	\$ 11,572.46
PI-20	1/2014 Apr-Nov 13						5187.17				6275.46		10684.64	5612.49				10649.7	\$ 38,409.46
PI-21	2/2014 Dec 13						7005.93							7154.94				154.83	\$ 14,315.70
PI-22	7/2014 Jan-May 14						369.57							127.94	10768.84			895.66	\$ 12,162.01
PI-23	7/2014 June 14														135.06			5155.86	\$ 5,290.92
PI-24	10/2014 July 14															10132.8		598.52	\$ 10,731.32
PI-25	10/2014 Aug 14															292.27		386.37	\$ 678.64
PI-26	10/2014 Sept 14																	404.51	\$ 404.51
PI-27	12/2014 Oct 14															160.51		134.4	\$ 294.91
PI-28	12/2014 Nov 14															179.26		339.51	\$ 518.77
PI-29	NO DRAW - Dec 14																		\$ -
PI-30	4/2015 Jan-Mar 15																122941.38	893.73	\$ 123,835.11
PI-31	6/2015 Apr-May 15																19096.88	0	\$ 19,096.88
PI-32	12/2015 Jun-Nov 15																45582.94	1462.9	\$ 47,045.84
PI-33	2/2016 Dec 15																223.3	305.04	\$ 528.34
TOTALS	TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,279.74	\$ -	\$ -	\$ 2,840.58	\$ 20,797.50	\$ 310.54	\$ 10,684.64	\$ 12,895.37	\$ 10,903.90	\$ 10,764.84	\$ 187,844.50	\$ 27,047.59	\$ 300,369.20

9%

\$ 101,256.02 \$ 97,054.76 \$ 139,958.60 \$ 10,411.83 \$ 10,684.64 \$ 12,895.37 \$ 10,903.90 \$ 10,764.84 \$ 187,844.50 \$ 39,659.12 \$ 685,023.99

6%

PROGRAM INCOME REPORT

NSP1 Grantee:	City of Pasco	Contract #:	08-F6401-014
Name and Phone of Person Completing This Report:	Angie Pitman	Date:	3/2/2016

WILL THIS PROJECT GENERATE PROGRAM INCOME IN THE FUTURE? Please check only one: Yes or No. If you checked "Yes," you may be contacted in the future for more information and for reporting on program income generated and expended. The program income generated as a result of this NSP1 project must be managed and expended in accordance with 24 CFR 570.504.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
WILL PROGRAM INCOME BE PLACED IN AN <u>APPROVED</u> REVOLVING LOAN FUND (RLF)? Please check only one: Yes or No. If you checked "Yes," the RLF must have been approved by Department of Commerce <u>before</u> the completion of this NSP1 project. The RLF must be maintained and managed in accordance with 24 CFR 570.500(b).	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

More information about program income and revolving loan funds:

- 24 CFR 570.504 (Program Income)
- 24 CFR 570.500(b) (Revolving Loan Fund)
- NSP Policy Alert! "Program Income in the Neighborhood Stabilization Program," dated July 13, 2011.

BENEFICIARY SUMMARY REPORT

NSP1 Grantee:	City of Pasco	Contract #:	08-F6401-014
Name and Phone of Person Completing This Report:	Angie Pitman	Date:	2/12/2016

For 1, 2, and 3 below, count persons and ensure that the totals match. For 4 and 5, count households.

NSP Activity Type	Type A	Type B	Type B*	Type D	Type E	Type E*
DRGR Activity Number	01-8014	03-8014	04-8014	N/A	N/A	N/A
1. Total Persons Benefiting						
2. Ethnic Breakdown (persons)						
Hispanic/Latino		17	11			
Non-Hispanic/Latino	2	12	2			
Total by Ethnicity	2	29	13			
3. Racial Breakdown (persons)						
White			44			
Black/African American						
Asian						
American Indian/Alaskan Native						
Native Hawaiian/Other Pacific Islander						
American Indian/Alaskan Native and White						
Asian and White						
Black/African American and White						
American Indian/Alaskan Native and Black/African American						
Other Multi-Racial						
Unknown						
Total by Race			44			
4. Low, Moderate, Middle Income Breakdown (households)						
Low Income (0-50% AMI)			4			
Moderate Income (51-80% AMI)			7			
Middle Income (81-120% AMI)			5			
Total LMMI Served			16			
5. Group Breakdown (households)						
Female-Headed Households			6			
Disabled/Special Needs Households						
Homeless Households						
Total Served by Group			6			

BENEFICIARY SUMMARY INSTRUCTIONS

HUD requires this information for your NSP1 project.

For 1, 2, and 3 below, count persons and ensure that the totals match. For 4 and 5, count households.

1. Total Persons Benefiting

Enter the total number of persons who benefited from your NSP1 project.

2. Ethnic Background

Every person should be counted as belonging to one of these two groups and everyone should be counted only once. Please note that Hispanic persons may include people from Puerto Rico, the other Caribbean islands, Mexico, Central and South America, and other locations that share a cultural heritage linked to the Spanish language. There are many different ethnic groups, but Hispanic is the only ethnic group being tracked by HUD at this time.

3. Racial Breakdown

A person of Hispanic ethnicity can also be considered as being from any of the racial categories listed in this section. Race is separate from ethnicity and every person (regardless of their ethnicity) should be counted once in a single race or a multi-race group.

4. Low, Moderate, Middle Income Breakdown

Enter the number of low, moderate, middle income households.

5. Group Breakdown

Please provide the number of households that fit within the groups listed.

CONTRACT AND SUBCONTRACT ACTIVITY

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088 (exp.10/31/2000)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Executive Orders 12432 and 11625 requires Federal agencies to promote Minority Business Enterprise (MBE) participation in their programs and prescribes additional arrangements for developing and coordinating a National Program for MBE. Pursuant to Executive Order 12432, the Department of Commerce requires an annual report on MBE achievements. The information provided on Public and Indian Housing Programs will be used to monitor and evaluate HA performance and to develop and submit the Annual Report to the President. Responses to the collection of information are voluntary. The information requested does not lend itself to confidentiality

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency City of Pasco Contract # 08-F6401-014 Neighborhood Stabilization Program (NSP1)			Check CPD: PIH <input type="checkbox"/> CPD <input checked="" type="checkbox"/> Housing <input type="checkbox"/>		2. Location (City, State, ZIP Code) PO Box 293, Pasco, WA 98301	
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3a. Name of Contact Person Angela Pitman		3b. Phone Number (Including Area Code) 509-543-5739		4. Reporting Period 2/18/09-3/31/15		5. Program Code (Not applicable for CPD programs.) See explanation of codes at bottom of page. Use a separate sheet for each program code. N/A		6. Date Submitted to Field Office	
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic Code (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.				
									Name	Street	City	State	Zip Code
Contract BGCA2011-001, NSP #1 Rehab 404, 2116 & 2013	\$137,985.04	1	4	N	91-2004430	Y			Total Quality Construction , Inc	Po Box 4024	Pasco	WA	99301
	\$1,645.00	1	1	N			602828098	N	Absolute Power Inc	911 W Columbia Drive, Bldg B	Kennewick	WA	99336
	\$20,000.00	1	1	N			601303667	N	Color Tile	731 N Columbia Center Drive #114	Kennewick	WA	99336
Contract BGCA2015-002, NSP #2 Rehab 1132 W Margaret	\$34,426.20	1	4	N	602776993	N			S & R General Contractors, LLC	PO Box 9696	Yakima	WA	98909
	\$12,000.00	1	4	N			36-4690233	N	Quality Painting	13309 Swalley Lane	Yakima	WA	98903
	\$519.00	1	4	N			46-5461786	N	Aztec Hearing & Air Conditioning Inc	1430 Appleway Road	Grandview	WA	98930
	\$600.00	1	1	N			75-3167322	N	Pro-Cut Concrete Cutting/Breaking	PO Box 6799	Kennewick	WA	99336
	\$2,320.00	1	4	N			602487294	N	JC Electrico	604 S 6 th Street	Yakima	WA	98901

CPD:
1 = New Construction
2 = Education/Training
3 = Other

7c: Type of Trade Codes:
1 = New Construction
2 = Substantial Rehab.
3 = Repair
4 = Service
5 = Project Mangt.

6 = Professional
7 = Tenant Services
8 = Education/Training
9 = Arch./Engrg. Appraisal
0 = Other

7d: Racial/Ethnic Codes:
1 = White Americans
2 = Black Americans
3 = Native Americans
4 = Hispanic Americans
5 = Asian/Pacific Americans
6 = Hasidic Jews

5: Program Codes (Complete for Housing and Public and Indian Housing programs only):
1 = All insured, including Section 8
2 = Flexible Subsidy
3 = Section 8 Noninsured, Non-HFDA
4 = Insured (Management)

5 = Section 202
6 = HUD-Held (Management)
7 = Public/Indian Housing
8 = Section 811

HUD'S "CONTRACT AND SUBCONTRACT ACTIVITY" FORM INSTRUCTIONS

Please note that the instructions contained on the back of the HUD-2516, dated 8/98, have not been updated to reflect legislative/regulatory changes. The following instructions should be used in lieu thereof.

- Block 1. Enter name of the local government or non-profit organization who contracts directly with Department of Commerce. Those entities that have a direct contractual relationship with Commerce are responsible for submitting the report.
- Block 2. Location (self-explanatory).
- Block 3a. Enter the name of the individual responsible for completing the report.
- Block 3b. Enter the phone number of the individual responsible for completing the report.
- Block 4. Although the current HUD-2516 indicates that the report is an annual report, this document covers the entire project. Please enter the start date and end date of your project here.
- Block 5. Not applicable to CPD Programs (such as NSP1).
- Block 6. Self-explanatory.
- Block 7a. Enter the Commerce grant number under which the contract expenditure is authorized.
- Block 7b. Enter the TOTAL amount of each contract and /or subcontract in excess of \$25,000, awarded to each Prime Contractor or Subcontractor identified in blocks 7e or 7f. Although contracts/subcontracts of less than \$25,000 need only be reported if the recipient believes such contracts represent a significant portion of the recipient's total contracting activity, HUD encourages recipients to report ALL minority enterprise contracts/subcontracts issued during the reporting period.
- Block 7c. NSP1 is a HUD CPD Program. Enter (1) if the activity involves construction, i.e., new construction or rehabilitation. Enter (2) if the activity involves education or training. Enter (3) for all other activities such as a supply, professional services, and all other activities that do not fall under (1) or (2).
- Block 7d. Enter the numeric code that best indicates the racial/ethnic character of the owner(s) or controller(s) (refer to the definition of Minority Business in the MBE Policy Guide to determine minority status). Codes can be found at the bottom of the form under "7d: Racial/Ethnic Codes." One of these codes must be used for each contractor/subcontractor. If a Subcontractor ID is provided in 7h, the code would apply to the Subcontractor and not the Prime Contractor.
- Block 7e. Indicate whether the Contractor/Subcontractor is a Woman Owned Business.
- Block 7f. Enter the Employer Tax ID Number (IRS) for the Prime Contractor. An Employer Number must be provided for each Prime Contractor.
- Block 7g. If Section 3 requirements, as described at 24 CFR 135.3, are applicable to the contract enter Y, otherwise enter N.
- Block 7h. If a Subcontractor is used, enter the Employer (IRS) Number for the Subcontractor associated with the Prime Contractor identified in Block 7e. An Employer Number must be provided for each Subcontractor.
- Block 7i. If Section 3 requirements, as described at 24 CFR 135.3, are applicable to the contract enter Y, otherwise enter N.
- Block 7j. Self-explanatory.

LABOR STANDARDS COMPLIANCE REPORT

☒ NSP1 grantee certifies that federal labor standards do not apply to this NSP1 project (the project did not include construction work or construction contracts in excess of \$2,000, OR the project involved rehabilitation of residential property containing fewer than 8 housing units)

This From Must Be Used for Restitution (Underpayments) of \$.00 to \$999.99
(See Federal Labor Standards Handbook 1344.1, Paragraph g., page 3-15, for amounts totaling \$1,000 or more)

Agency Name and Address: <u>City of Pasco PO Box 293, Pasco, WA 98301</u>			
Description of Work: _____			
HUD Program or Source of Funds: NSP1		Contract #: <u>08-F6401-014</u>	
Prime Contractor: _____		Contract Amount: \$ _____	
Pre-Construction Conference Date: _____		Location: _____	
Federal Labor Standards Provisions Included in Specs: _____		http://www.hud.gov/offices/adm/hudclips/forms/files/4010.pdf	
Wage Determination Included in the Specs: _____		Number: _____	
Number of Modifications: _____			
Are Contractor(s) Payroll Certifications Submissions Current & Complete? _____			
Number of Construction Wage Interviews (HUD -11) Completed: _____			
Number of Trades Interviewed: _____			
Were Any Violations Discovered and Resolved? _____		Number: _____	
Number of Employees Involved: _____		Number of Subs Involved: _____	
Total Amount of Underpayments: \$ _____		Contract Work Hours & Safety Standards Act (overtime underpayments): _____	
Briefly Describe Any Labor Standards Complaints & Resolutions: _____			
Is any contractor retainage held at this time? _____		Amount: \$ _____	
SUBCONTRACTOR(S) WHO WORKED ON THIS PROJECT			
Name	Address	Contract Amount	Type of Work
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
Note: Please attach more pages, if needed, for any additional information.			
I CERTIFY TO THE BEST OF MY KNOWLEDGE THAT ALL LABORERS AND MECHANICS EMPLOYED ON THIS CONSTRUCTION CONTRACT WERE PAID IN ACCORDANCE WITH THE LABOR PROVISIONS, EXCEPT AS NOTED. THERE ARE NO OUTSTANDING OR UNRESOLVED LABOR STANDARDS, UNDERPAYMENTS, COMPLAINTS, OR DISPUTES.			
Signature: <u>Angela R. Pitman</u>		Name: <u>Angela R Pitman</u>	
Date: <u>3/31/2016</u>		Title: <u>Block Grant Administrator</u>	