

City of Pasco Office of Public Defense  
Contact: Raymond Hui  
509-302-3001 indigentdefense@pasco-wa.gov

## Office of Public Defense

### Request for Letter of Interest

The City of Pasco Office of Public Defense (OPD) seeks Letters of Interest from attorneys for contract positions to provide misdemeanor public defense services for the City of Pasco (City). The City provides indigent defense services for misdemeanor and gross misdemeanor cases. All cases are held at the Pasco Municipal Court in Pasco, WA.

OPD has an ongoing need for conflict, overflow or regular public defense contract positions. As positions are needed, candidates will be considered from a pool of candidates that have an active file with the City. In order to create an active file with the City, please file your letter of interest and resume as instructed below. Your file will remain active until the end of the calendar. If you would like to remain an active candidate for current or future contract positions, you will need to resubmit your letter of interest and resume on an annual basis.

#### Summary

- Anticipated misdemeanor caseload will be between 0-380 cases annually or 0-30 cases monthly.
- **Compensation is \$3350 per case as a flat fee exclusive of trial per diems (which are \$500 per day) payments made monthly.**
- Must be a licensed attorney in good standing with the Washington State Bar Association.

#### Qualification

There are no minimum experience qualifications for this contract. It is preferred that attorneys have some experience in the practice of criminal law. Attorneys with no criminal experience are encouraged to seek a local criminal attorney to mentor them for a 6 month period. The City of Pasco can refer you to local criminal attorneys that have expressed interest in mentoring new attorneys.

#### How to Apply

Interested candidates may apply by emailing the following to Raymond Hui

City of Pasco Office of Public Defense  
525 N 3<sup>rd</sup> Ave  
Pasco, WA  
509-302-3001

[indigentdefense@pasco-wa.gov](mailto:indigentdefense@pasco-wa.gov):

1. A letter of interest providing any background, experience or professional accomplishments that the applicant wishes to be considered
2. A current resume

Upon receipt of your letter of interest and resume, the Indigent Defense Contract Administrator will email you confirmation that your file is active for consideration for current and future contract positions until the end of the calendar year.