



2016 ANNUAL PLAN
Supplement to the 2015-2019
CONSOLIDATED PLAN

CITY OF PASCO, WASHINGTON

525 N Third Avenue, PO Box 293, Pasco, WA 99301

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title I of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The City of Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared the 2015-2019 Consortium Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures for the Strategic Plan and Annual Action Plans.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Three priority needs were identified and goals were established corresponding to those needs. All three needs were given high priority. Needs were determined by review of data and available information, reference to applicable assessments and strategic plans, and from input from stakeholders, agencies and others consulted in the process of developing the plan.

The priority needs established are; (1) Need for affordable housing creation, preservation, access and choice. (2) Need for community, neighborhood and economic development and (3) Need for homeless intervention, prevention and for supportive services.

There is a need for affordable housing creation, preservation, access and choice. The corresponding goal is to increase and preserve affordable housing choices. Activities under this goal would include expanding the supply of affordable housing units by developing owner and renter-occupied housing, including acquisition and rehabilitation. Activities would also include providing financial assistance to local housing development organizations to increase the supply of affordable housing. Funds will sustain or improve the quality of existing affordable housing stock, such as rehabilitation of housing, eligible code enforcement tasks, energy efficiency/weatherization improvements, removal of spot blight conditions, and ADA improvements. Funds will increase community awareness of lead-paint hazards and assist with testing for lead hazards. Homeownership opportunities will be provided through such activities as gap financing, down payment assistance and infill ownership.

The second need is for community, neighborhood and economic development with a corresponding high priority goal of the same name. Activities would include support for businesses that create jobs for lower-income residents and/or businesses that provide essential services to lower-income neighborhoods or provide stability to at-risk or blighted areas through activities such as façade improvements and support for micro-enterprises. Funds may support activities that improve the skills of the local workforce, including those with special needs. Community infrastructure would be supported by provision and improvements such as ADA ramps, sidewalks, curbs, gutters, streets, parks, playgrounds, community gardens, and street lights. Funds may provide LID assessment payments for lower income households. Funds will be used to provide or improve public facilities, including neighborhood centers, recreation facilities, and neighborhood beautification projects.

The third need is for homeless intervention and prevention, and for supportive services with a corresponding goal of the same name. Activities and projects under this goal would support public services that respond to the immediate needs of persons in crisis and support regional efforts to meet the basic living needs of lower-income households and individuals including persons with special needs, seniors, and disadvantaged youth. Activities and projects would support homeless facilities and increase housing resources that assist homeless persons toward housing stability and self-sufficiency. Projects could also support increased case management and a high degree of coordination among providers.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The individual cities and the Tri-Cities HOME Consortium have made significant accomplishments in the course of implementing the last Consolidated Plan (2010-2014). This reflects strong relationships with community partners in implementing projects beyond the capacity of any one agency. The ability to

leverage funds and to coordinate projects to make the best use of resources is essential in light of increasing need and diminishing resources. These strong relationships are being carried forward with the current 2015-2019 Consolidated Plan.

Over the course of past reporting year \$1,064,873 in CDBG funds leveraged \$1,225,465 in private/public funds. These funds helped to provide decent/affordable housing opportunities: 24 households were helped to purchase homes for the first time through the HOME down payment assistance program, three households benefitted from grant-supported housing rehabilitation, one foreclosed property was recovered and re-sold to a firsttime homebuyer, over 29,295 people in low-moderate income neighborhoods benefitted from code enforcement actions which resulted in mandatory improvements for many. Licensed rental units at the beginning of 2015 totaled 5,775. During this reporting period, 3031 of those units were inspected for minimum rental standards, 108 failed and 83 were brought into compliance. At the end of 2015, a total of 5,901 rental units were licensed.

Neighborhoods were improved with the addition of street lightings, curbs, gutters and sidewalks, along with improvements to meet ADA requirements and park playground equipment installed with ADA safety mat. The potential for jobs and economic development is reflected in support provided for training and technical assistance, along with improvements to business districts. A new projector installed at the Pasco Specialty Kitchen, a certified commercial kitchen incubator, provided training for 35 high school students 51.4 % of whom are low-moderate income. Technical Assistance provided economic opportunities provided for 12 microenterprise businesses, 19 FTE jobs were created 14.5 of which 76% are low-moderate income. Façade improvements benefitted 3950 residential neighbors in the Downtown Pasco Development Authority revitalization area.

Accomplishments also include continued support for low-income populations in the form of services. Notably this includes support for senior citizens, disadvantaged youth and persons with disabilities. Activities to promote a suitable living environment benefitted residents of two disadvantaged neighborhoods in addition to elderly and disabled.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Steps outlined in the Citizen Participation Plan for Housing and Community Development Programs provide opportunities for citizen involvement in the planning process and to assure that key organizations and agencies were consulted. The Citizen Participation Plan provides for broad involvement, public hearings, and opportunities to comment on needs and proposed plans. Public hearings were held to solicit input on needs and again to solicit input on the Consolidated Plan and Annual Action Plans. During the planning process, focus groups were conducted to gain input on types of needs. Individual stakeholders, agencies, and government representatives were consulted. Finally, numerous reports and strategic plans were reviewed and incorporated into the Consolidated Plan.

The City of Pasco participated jointly and individually in the citizen participation process in the development of the Consolidated Plan and supplemental Annual Action Plans. Public notices were published in Tu Decides, and the Tri-City Herald. The City of Pasco's overall Citizens Participation Plan is in Appendix E of the Consolidated Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The 30-day public review period for the Annual Action Plan expired on November 13, 2015, no comments were received.

See Participation (AP-12).

6. Summary of comments or views not accepted and the reasons for not accepting them

See Participation (AP-12).

7. Summary

The 2016 Annual Action Plan represents the second year of the 2015-2019 Consolidated Plan and summarizes the activities planned for the period January 1, 2016 to December 31, 2016 to meet community and economic development and housing needs identified in the five-year Consolidated Plan. The Annual Action Plan provides specific details of investments in activities, describes the geographic area in which the programs are available and the nature of the impact the City hopes to achieve through the programs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PASCO	Community & Economic Development Dept

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

Michelle Burden, City of Richland, Community Development Services, P.O. Box 190, MS-19,
Richland, WA 99352, 509-942-7580.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Tri-Cities Citizen Participation Plan for Housing and Community Development Programs guides the consolidated planning and citizen participation process, providing opportunities for citizens, agencies, governmental organizations, faith based organizations, and other interested parties to view, discuss, and comment on needs, performance, and proposed activities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In the process of developing the 2015-2019 Consolidated Plan the Cities reached out to organizations and agencies in a number of ways. Focused meetings were held to gain input in identified areas, particularly housing, human services and emergency services/basic needs. In addition to targeted invitations, notices were placed in local newspapers inviting the community at large to attend the affordable housing and human services meetings. While sparsely attended, the meetings yielded valuable input and served as a framework for follow-up interviews with key housing providers, nonprofit organizations and agencies.

Focused scheduled meetings included:

- Affordable housing, including supportive housing
- Public, human services, including special and basic needs
- Code enforcement and emergency services, including first responders
- Community infrastructure needs, provision and opportunities

Each of the three cities worked with an advisory board in preparation of the Consolidated Plan:

- Planning Commission, City of Richland
- Community Development Block Grant Advisory Committee, City of Kennewick
- Planning Commission, City of Pasco

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Each of the cities works with and supports actions and priorities of the Continuum of Care and Benton and Franklin Counties Human Services. The Benton Franklin Housing Continuum of Care (“Continuum”) has established three primary goals to pursue in coordinating the homeless provider community in its efforts to end homelessness in the two counties:

- To communicate, coordinate and collaborate among providers and others in development of the Benton and Franklin County 10-Year Homeless Housing Plan to work toward reducing homelessness. The Plan is used in securing resources and funding pertaining to the concerns of people who are without a safe, decent, and affordable place to live.
- To develop and recommend the Continuum’s objectives, projects and strategies to meet specific needs that will increase housing, decrease homelessness; alter the public’s perception of homelessness; provide education, training and technical assistance to advocates, providers and other Continuum members.
- To invite and encourage low-income/homeless individuals to participate in the planning process through public meetings held at Community Based Organizations and/or by any other means the Continuum may deem appropriate.

Phase II strategies of the Continuum’s Action plan include a focus on:

- Implementation of a Benton-Franklin County Coordinated Entry System
- Recognizing that homelessness results from a complex set of challenges, creating more linkages across community services, and providing comprehensive case management
- Improving outcomes and evaluating data to improve and determine effective services
- Encouraging flexibility in providing services and meeting housing needs
- Meeting the needs of currently underserved “special need” populations

Members of the Continuum meet frequently to work on these strategies and coordinate on a wide variety of issues facing the homeless in the area. In addition, members of the Continuum are currently active on the Steering Committee of the 33-county Balance of Washington State Continuum and are active in the subcommittee structure.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	BENTON FRANKLIN COMMUNITY ACTION COMMITTEE
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Individual interview.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Benton Franklin Counties Department of Human Services	
Capital Improvements Plan	City of Pasco	

Table 3 - Other local / regional / federal planning efforts

Narrative

In addition to direct consultation with agencies and key stakeholders, numerous local and regional plans outlining needs and strategies were considered in preparation of this Consolidated Plan. It is important to note that needs assessments conducted by providers included direct consultation with recipients and members of the communities served in projects funded using CDBG and HOME grant funds. See Consolidated Plan (PR10) for full list.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Pasco participated in a joint and individual city citizen participation process in the development of the Consolidated Plan and Annual Action Plans. Public notices were published in Tu Decides, and the Tri-City Herald. The City of Pasco's overall Citizens Participation Plan is in Appendix E of the Consolidated Plan.

A display ad was published in the Tri-City Herald announcing the availability of 2016 CDBG applications on June 11, 2015 and June 14, 2015 and in Spanish in Tú Decidés on June 10, 2015.

The CDBG Request for Proposals and application packet was mailed directly to all prior year applicants on June 25, 2015 and made available via Pasco's website at <http://www.pasco-wa.gov/143/Community-Development-Block-Grants-CDBG>.

The City of Pasco received 14 applications; requests for funding totaled \$1,552,500.00. The amount anticipated to be available for distribution to projects in 2016 is \$665,000 with a restriction that no more than 15 percent of the anticipated 2016 CDBG award plus prior year program income will be available for public service projects.

Planning Commission conducted public hearings July 30, 2015 and August 20, 2015 and heard oral presentations from applicants for 2016 CDBG funds. Discussions for action were held at the Planning Commission meeting on August 20, 2015 and Planning Commission recommendations were forwarded to Pasco City Council. Notice of the hearings was published in the Tri-City Herald and Tu Decides Hispanic newspapers.

Pasco City Council conducted a workshop on September 14, 2015 to consider the Planning Commission's recommendations for 2016 CDBG allocations and annual work plan. At the September 21, 2015 regular meeting Council approved the 2016 CDBG Annual Work Plan as recommended.

A display ad published in the Tri-City Herald on October 13, 2015 and October 18, 2015 in English and in Tú Decidés on October 17, 2015 in Spanish in accordance with the Citizen Participation Plan initiated the 30-day review public review period of the Annual Action Plan. The 2016

Annual Action Plan was made available on the City of Pasco website <http://wa-pasco.civicplus.com/263/Annual-Action-Plan>. The 30-day public review period expired on November 13, 2015, no comments were received.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	There were 3 in attendance, one representative from YMCA and two from Downtown Pasco Development Authority.	No comments were received.	Non-applicable.	
2	Internet Outreach	Non-targeted/broad community	No response.	No comments were received.	Non-applicable.	http://wa-pasco.civicplus.com/263/Annual-Action-Plan

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2015-2019 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The City Planning Commission is the advisory committee responsible for reviewing and evaluating proposals for CDBG funding and making a recommendation for City Council action. Local needs identified through community meetings, result in needs and goals identified in the Tri-Cities Regional 2015-2019 Consolidated Plan. Various methods were used to aid in the development of the 2016 Annual Action Plan. These included public hearings, advertisements in local newspapers in both English and Spanish languages, and direct mailings to agencies and organizations that serve under-represented and lower income populations. In addition, existing and prior community plans, studies, and resources were utilized. Information is gathered during the biennial Citizen's Forum, conducted in even numbered years, and neighborhood meetings.

While no plans are underway at the present time, the City also reserves the option of applying for a Section 108 loan in an amount not to exceed five years of anticipated CDBG funds. This plan is contingent upon final approval of the Community Development Block Grant entitlement award from the U.S. Department of Housing and Urban Development (HUD). The City reserves the right to make adjustments necessary to reduce, increase or add projects in accordance with the requirements of the approved Citizen Participation Plan. City projects that have been evaluated and approved as a current or contingent project may be increased or decreased depending on need, availability of funds, feasibility for completion, and timeliness.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	670,436	0	0	670,436	1,995,309	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG and HOME funds are important resources in the community and used in conjunction with local, state, other federal and private funds to support housing and other projects. Each of the cities is supportive of efforts by other organizations to obtain funding for projects to address needs and goals outlined in this plan and in meeting needs in the Tri-Cities. Cities also assist community organizations in strategizing, applying for, accessing, and developing new resources and partnerships. CDBG and HOME funds are frequently used to leverage local, state and federal funds such as United Way, Washington State Housing Trust Funds, Emergency Solutions Grant, housing and homeless funds generated by recording feed and county or city general funds.

Each of the cities also has the option of applying for a Section 108 loan in an amount not to exceed five years of the anticipated CDBG funds. There are no plans currently in place to make this application; however, the cities reserve the option of making Section 108 applications.

Each city, as a HOME Consortium participant, is required to match HOME funds. That match is met using city general funds or other non-federal

funds, land made available at reduced cost (below appraised value), in the form of reduced financing fees from lenders and appraisers, grants for affordable housing from nonfederal sources, donated construction/housing materials and volunteer labor.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City of Pasco receives entitlement funds from the CDBG program and from the HOME program through cooperative agreement with the Tri-Cities HOME Consortium. In addition, the City has an NSP program income reuse plan with Washington State Department of Commerce. The majority of activities proposed in the 2016 Annual Action Plan will be funded by CDBG annual entitlement grants, reallocations, and program income when received. CDBG, NSP and HOME funds are vital funding resources in the community that are used in conjunction with local, state, and other federal funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase and preserve affordable housing choices	2015	2019	Affordable Housing		Affordable Housing Choice	CDBG: \$48,000	Housing Code Enforcement/Foreclosed Property Care: 500 Household Housing Unit
2	Community, neighborhood and economic development	2015	2019	Non-Housing Community Development		Community, Neighborhood & Economic Development	CDBG: \$412,436	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 46725 Persons Assisted Facade treatment/business building rehabilitation: 2 Business Jobs created/retained: 24 Jobs
3	Homeless interventions and public services	2015	2019	Homeless Non-Homeless Special Needs		Services and Homeless Interventions/Prevention	CDBG: \$90,000	Public service activities other than Low/Moderate Income Housing Benefit: 62915 Persons Assisted

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Increase and preserve affordable housing choices
	Goal Description	Expand the supply of affordable housing units by developing owner and renter-occupied housing, including acquisition and rehabilitation. Provide financial assistance to local housing development organizations to increase the supply of affordable housing. Funds will sustain or improve the quality of existing affordable housing stock, such as rehabilitation of housing, eligible code enforcement tasks, energy efficiency/weatherization improvements, removal of spot blight conditions, and ADA improvements. Funds will increase community awareness of lead-paint hazards and assist with testing for lead hazards. Provide homeownership opportunities through such activities as gap financing, downpayment assistance and infill ownership.
2	Goal Name	Community, neighborhood and economic development
	Goal Description	Support for businesses that create jobs for lower-income residents and/or businesses that provide essential services to lower-income neighborhoods or provide stability to at-risk or blighted areas through activities such as façade improvements and support for micro-enterprises. Funds may support activities that improve the skills of the local workforce, including those with special needs. Improve community infrastructure by provision and improvements such as ADA ramps, sidewalks, curbs, gutters, streets, parks, playgrounds, community gardens, and street lights. Funds may provide LID assessment payments for lower income households. Funds will be used to provide or improve public facilities, including neighborhood centers, recreation facilities, and neighborhood beautification projects.
3	Goal Name	Homeless interventions and public services
	Goal Description	Funds will be used to support public services that respond to the immediate needs of persons in crisis and that support regional efforts to meet the basic living needs of lower-income households and individuals including persons with special needs, seniors, and disadvantaged youth. Support homeless facilities and increase housing resources that assist homeless persons toward housing stability and self-sufficiency. Support increased case management and a high degree of coordination among providers.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

This Annual Action Plan provides descriptions of how funds will be used to support the goals and priorities identified in previous sections of this Consolidated Plan. Projects and activities are carefully chosen, many through a competitive process, to ensure the maximum effectiveness in the use of these funds.

#	Project Name
1	PROGRAM ADMINISTRATION
2	PUBLIC SERVICES
3	ECONOMIC OPPORTUNITIES
4	DECENT HOUSING
5	PUBLIC FACILITY IMPROVEMENTS
6	CODE ENFORCEMENT
7	COMMUNITY INFRASTRUCTURE

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	PROGRAM ADMINISTRATION
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices Community, neighborhood and economic development Homeless interventions and public services
	Needs Addressed	Affordable Housing Choice Community, Neighborhood & Economic Development Services and Homeless Interventions/Prevention
	Funding	CDBG: \$120,000
	Description	PROGRAM ADMINISTRATION FOR CDBG AND HOME
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	All Pasco residents
	Location Description	City-wide
	Planned Activities	CDBG funds provide for salary and benefits for the Block Grant Administrator to plan, administer and provide for the successful delivery of housing, community development and economic activities. The City receives funds for CDBG, HOME and NSP activities. The Block Grant Administrator ensures compliance with local, state and federal rules, regulations and laws for programs that primarily benefit low to moderate income people in Pasco.

2	Project Name	PUBLIC SERVICES
	Target Area	
	Goals Supported	Homeless interventions and public services
	Needs Addressed	Services and Homeless Interventions/Prevention
	Funding	CDBG: \$90,000
	Description	PUBLIC SERVICE ACTIVITIES
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Two neighborhood facilities serve the Civic Center and Martin Luther King Center neighborhoods, defined as LMA1 and LMA2 serve a total of 39770, YMCA recreation services project will serve 22045, and the Senior Center project will serve 1100.
	Location Description	
	Planned Activities	
3	Project Name	ECONOMIC OPPORTUNITIES
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$187,436
	Description	ECONOMIC OPPORTUNITY ACTIVITIES
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Projects proposed to further economic opportunities would create/retain 24 LMJ, and provide 2 business with facade improvements in LMA-4, one public facility rehabilitated and provided with a facade improvement that would benefit 5810 in the service area this activity (to be reported under activity 347).

	Location Description	Pasco downtown revitalization area LMA-4, Pasco Speciality Kitchen 110 S 4th Ave.
	Planned Activities	CDBG funds totaling \$187,436 will be provided to rehabilitate flooring creating/retaining 12 jobs and provide facade improvement to the Pasco Specialty Kitchen (to be reported under 347). The downtown facade improvement program will provide facade treatments for 2 local businesses, and the Pasco Specialty Kitchen Technical Assistance Program estimates 12 new jobs will be assisted through services at the commercial incubator kitchen.
4	Project Name	DECENT HOUSING
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices
	Needs Addressed	Affordable Housing Choice
	Funding	:
	Description	DECENT HOUSING ACTIVITIES
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
5	Project Name	PUBLIC FACILITY IMPROVEMENTS
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$125,000

	Description	PUBLIC FACILITY IMPROVEMENT ACTIVITIES
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Multi-year park improvement project estimated to be completed in 2018 will serve 5810 residents in the neighborhood.
	Location Description	Peanuts Park, 109 S 4th Avenue, located in LMA-4 Downtown Pasco Revitalization area.
	Planned Activities	CDBG funds are requested for rehabilitation of Peanuts Park facility.
6	Project Name	CODE ENFORCEMENT
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$48,000
	Description	CODE ENFORCEMENT ACTIVITIES
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 500 homes will be brought into compliance with code through the Code Enforcement Program which utilizes the Code Enforcement Board to improve and preserve properties in LMA3 service area defined as census tracts 201, 202, 203 and 204, 29295 people will benefit from arresting the deleterious effects of disenfranchisement in their neighborhood.
	Location Description	LMA3-Code Enforcement - Defined as Census Tracts 201, 202, 203 and 204 all block groups. CT.BG 201.1-5, CT202.1-3, CT 203.1.1-3, CT 204.1.1.6 (LMISD 7/27/15 22000 LM/29295 LMU 75.1%)
	Planned Activities	CDBG funds provide a portion of the salary and benefits for one of four code enforcement officers to help bring approximately 500 properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and improves neighborhood appearance in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203 and 204).

7	Project Name	COMMUNITY INFRASTRUCTURE
	Target Area	
	Goals Supported	Community, neighborhood and economic development
	Needs Addressed	Community, Neighborhood & Economic Development
	Funding	CDBG: \$100,000
	Description	EXPAND OR IMPROVE BASIC COMMUNITY INFRASTRUCTURE IN LOWER INCOME NEIGHBORHOODS WHILE MINIMIZING COSTS TO HOUSEHOLDS BELOW 80% OF AREA MEDIAN INCOME
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	5810 people in the downtown pasco revitalization area will benefit from improvements to public infrastructure intended to arrest decline in this local target area.
	Location Description	LMA4-Downtown Pasco Revitalization Area-Defined in Makers Revitalization Plan as Bonneville/14th north west to Tacoma/1st to Columbia Street south east, this area serves the Longfellow and Museum Neighborhoods to the north. Boundary 14th/Sylvester north-west to Tacoma/Columbia south-east. CT201.3, CT202.1 AND .3 (LMISD 7/27/15 4285 LM/5810 LMU 73.8%)
	Planned Activities	CDBG funds are requested to make area-wide safety improvements in the Pasco downtown revitalization area including replacement of damaged sidewalks and non-conforming ramps, traffic signal lights and street lights, and installation of audible pedestrian signals for increased safety.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The total land area of the Kennewick-Pasco-Richland metropolitan statistical area (MSA) spans a total area of 2,945 square miles and had a population of 192,696 in the year 2000. The population of this metro area increased to 253,340 in the year 2010 and was estimated at 275,740 in 2015. The population in Pasco increased from 32,066 in the year 2000 to 59,781 in the year 2010. In the year 2015, the population of Pasco was estimated at 68,240.

Priority is given to low mod income census tracts and local target neighborhoods primarily south of I182, north of the Columbia River and east of US395 (low income census tracts 201, 202, 203 and 204). Pasco intends to use CDBG funds for community and economic development activities in the downtown revitalization and central core neighborhoods (Longfellow and Museum Districts). HOME dollars will be used city-wide to assist the first time homebuyer purchasing their first home. NSP funds will be used for acquisition and rehabilitation or down payment assistance loans for low-middle income households to purchase foreclosed properties.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Revitalization efforts remain a priority in central Pasco where most of the aging housing stock is located. Pasco's CDBG and HOME funds will be used to assist lower income residents of Pasco, with priority placed on those activities that provide a benefit in the oldest sections of Pasco. This geographic area is primarily located in central Pasco (Census Tracts 201, 202, 203 and 204), and is characterized by a high percentage of families living at or below poverty level.

Discussion

AP-75 Action Plan Barriers to Affordable Housing - 91.420, 91.220(j)

Introduction

The purchase price and down payment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing programs provide affordable housing opportunities for lower-income households by financing down payment assistance. Affordable housing opportunities are also available through programs for minor home repairs and weatherization upgrades to existing homes, decreasing energy costs for low income households.

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and public transit) are in place or can easily be provided.

Actions to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing

Excessive development costs and associated fees, recent increases in costs for energy, and rising housing prices are all potential barriers to affordable housing. In the Tri-Cities community, Pasco is the entry-level residential growth center. Housing in Pasco is influenced by a variety of public policies and actions that can either have short-term impacts or long-term implications for affordable housing. Pasco regularly monitors available land, zoning, land use, permitting processes, utilities and transportation to accommodate projected population increases and housing requirements of all income groups.

The City encourages infill development and increased housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

Regulations should provide for adequate land for all types of development including single family, multi-family, commercial, industrial, and open space. When sufficient land is neither available nor allocated for appropriate residential development, speculation enters the market, drives up prices, and ultimately increases the price of housing, making housing less affordable to low and moderate-income households.

Pasco is sensitive to the issue of processing time. The permitting process is continuously reviewed and improvements are made when appropriate. The intake and fast-track processes are two processes that help developers identify assets, requirements and possible constraints to proposed projects. Pasco's permitting fees are comparable to Kennewick and Richland.

The City's plans to extend major utility service lines which will have a direct bearing on when and where homes are built. How those extension costs are allocated can have an impact on the price of homes built in areas where the services are extended.

Utilities in the City of Pasco are offered to income-eligible senior citizens and disabled at discounted rates from Franklin PUD (electricity), City of Pasco (water), and Basin Disposal (refuse). The City participates with Benton Franklin Community Action Committee (CAC) to make housing affordable for low to moderate income persons with energy efficient home improvements.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a more regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. All three cities attend, support and are active members of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

Actions planned to address obstacles to meeting underserved needs

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as the Benton Franklin Home Base Housing Network, Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

Actions planned to foster and maintain affordable housing

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. Rehabilitation priority is given by the City and by Benton Franklin CAC Energy Efficient Healthy House Program to those homes occupied by frail elderly or homeowners and renters with disabilities. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable populations are able to reside in decent, safe housing.

Actions planned to reduce lead-based paint hazards

The City will undertake the following actions in program years 2015-2019 to increase community awareness of lead based paint and its hazards: provide education on lead based paint including information on Safe Work Practices; actions to take when rehabbing or remodeling a home; and steps to take if exposure to lead hazards is suspected.

The pamphlets "Renovate Right" and "Protect Your Family from Lead in Your Home" published by

Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City's website.

In compliance with Program Update 05-11, the Lead Based Paint (LBP) Safe Checklist is utilized to evaluate applicability of the lead safe housing rule to CDBG and HOME funded projects. The City will work with pre-qualified contractors to perform testing as necessary to identify lead hazards, and assure compliance after remediation work through clearance exams as required for persons assisted with CDBG or HOME funds.

Actions planned to reduce the number of poverty-level families

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium, Local Improvement District (LID) Assistance Programs, life skills training, and the various public/social service programs offered. The Cities support economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Neighborhood improvement plans inventory and designate neighborhoods for revitalization. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

Actions planned to develop institutional structure

The City will pursue various activities outlined in the 2015-2019 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Richland staff will participate in the Point-in-Time Count of the homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

Actions planned to enhance coordination between public and private housing and social service agencies

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2015-2019 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

Discussion

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	25,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	25,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	98.00%

Discussion

Attachments

**APPENDIX A – PROJECT SUMMARY
ACTIVITY DETAILS, SERVICE AREA MAPS**

A - 1

2016 Projects and Activities - Approved

0001 Project Administration							SUM	\$120,000.00	
Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	NonCDBG	
348	01 CDBG Program Administration	21A 570.206	N/R 570.205	SLE	Availability/Accessibility	54116	\$120,000.00	\$0.00	
Location: 525 N Third Avenue, Pasco, WA 99301 HUD Code: General Program Administration GOI: Other Goal: Program Administration Strategy: Program Administration Project Desc: CDBG funds provide for salary and benefits for the Block Grant Administrator to plan, administer and provide for the successful delivery of housing, community development and economic activities. The City receives funds for CDBG, HOME and NSP activities. The Block Grant Administrator ensures compliance with local, state and federal rules, regulations and laws for programs that primarily benefit low to moderate income people in Pasco.									
0002 Public Services							SUM	\$90,000.00	
Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	NonCDBG	
349	02 Civic Center Recreation Specialist	05 570.201(e)	LMA 570.208(a)(1)	SLE	Availability/Accessibility	17725	\$20,000.00	\$45,500.00	
Location: 525 N Third Avenue HUD Code: Public Services (General) GOI: Public service activities other than LMH Goal: Homeless interventions and prevention, and supportive services Strategy: Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs. Project Desc: CDBG funds provide a portion of the salary and benefits for recreation specialist at the Youth Civic Center. This facility's program is to provide recreation programs for youth at risk and families in low-to-moderate income Census Tract (202).									

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350	03	Martin Luther King Community Center Recreation Specialist	05	570.201(e)	LMA	570.208(a)(1)	SLE	Availability/Accessibility	26955	\$20,000.00	\$100,500.00
Location:		333 W Wehe Ave									
HUD Code		Public Services (General)									
GOI:		Public service activities other than LMH					Beneficiary:		People Assisted		
Goal:		Homeless interventions and prevention, and supportive services									
Strategy:		Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.									
Project Desc:		CDBG funds provide a portion of the salary and benefits for recreation specialist at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children.									
351	04	Senior Citizen's Center Recreation Specialist	05A	570.201(e)	LMC	570.208(a)(2)	SLE	Availability/Accessibility	1100	\$30,000.00	\$200,500.00
Location:		321/333 S Wehe Ave (CT 201) 7140/8865 80.54% LMI									
HUD Code		Senior Services									
GOI:		Public service activities other than LMH					Beneficiary:		People Assisted		
Goal:		Homeless interventions and prevention, and supportive services									
Strategy:		Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.									
Project Desc:		CDBG funds provide a portion of the salary and benefits for recreation specialist to oversee and operate program at Pasco's senior center. This facility's program provides supervision and leadership necessary for programs serving the elderly of Pasco with support services, nutrition, health and living skills support.									
352	05	YMCA Martin Luther King Community Center Recreation Program	05	570.201(e)	LMA	570.208(a)(1)	SLE	Availability/Accessibility	26955	\$20,000.00	\$20,000.00
Location:		333 W Wehe Ave									
HUD Code		Public Services (General)									
GOI:		Public service activities other than LMH					Beneficiary:		People Assisted		
Goal:		Homeless interventions and prevention, and supportive services									
Strategy:		Focus on the basic living needs of lower-income households and individuals by addressing one or more priority populations and needs.									
Project Desc:		CDBG funds provide YMCA recreation programs at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children and their families.									

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356	10	Certified Commercial Kitchen Facility Rehabilitation - Façade	14E	570.202	LMA	570.208(a)(1)	EO	Sustainability	5810	\$20,436.00	\$0.00
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Location: 110 S 4TH AVE
HUD Code: Rehab; Publicly or Privately-Owned Commercial/Industrial
GOI: Façade Treatment/business building rehabilitation
Beneficiary: Businesses
Goal: Community, neighborhood & economic development
Strategy: Support the revitalization of neighborhoods by improving and supporting public facilities that serve low- and moderate-income neighborhoods and households.
Project Desc: CDBG funds are requested for facade improvements at the Pasco Specialty Kitchen. Install awnings, patch/paint/repair surface area, and replace signage.

0005 Public Facility Improvements									SUM	\$125,000.00	
Activity	Activity	Matrix/Citation	Nat Objective	Obj	Outcome	Proposed	Approved	NonCDBG			
357	12	Peanuts Park Rehabilitation (Design & Phase I)	03F 570.201(c)	LMA	570.208(a)(1)	SLE	Availability/Accessibility	5810	\$125,000.00	\$100,000.00	

Location: 109 S 4th Avenue
HUD Code: Parks, Recreational Facilities
GOI: Public Facility or infrastructure activities other than LMH
Beneficiary: People Assisted
Goal: Community, neighborhood & economic development
Strategy: Improve parks and recreation facilities in targeted neighborhoods.
Project Desc: CDBG funds are requested for rehabilitation of Peanuts Park facility.

0006 Code Enforcement								SUM	\$48,000.00		
Activity	Activity	Matrix/Citation		Nat Objective		Obj	Outcome	Proposed	Approved	NonCDBG	
358	13	Code Enforcement Officer	15	570.202(c)	LMA	570.208(a)(1)	DH	Sustainability	29295	\$48,000.00	\$200,500.00
Location:		525 N Third Avenue									
HUD Code		Code Enforcement									
GOI:		Housing Code Enforcement/Foreclosed Property Care					Beneficiary:	Household Housing Unit			
Goal:		Community, neighborhood & economic development									
Strategy:		Sustain or improve the quality of existing affordable housing stock. (Support acquisition or rehabilitation, code enforcement, energy efficiency improvements, or new construction in targeted neighborhoods.)									
Project Desc:		CDBG funds provide a portion of the salary and benefits for one of four code enforcement officers to help bring approximately 500 properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and neighborhood revitalization in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203 and 204).									
0007 Community Infrastructure								SUM	\$100,000.00		
Activity	Activity	Matrix/Citation		Nat Objective		Obj	Outcome	Proposed	Approved	NonCDBG	
359	14	Downtown Revitalization and Safety Improvements	03L	570.201(c)	LMA	570.208(a)(1)	SLE	Availability/Accessibility	5810	\$100,000.00	\$150,000.00
Location:		525 N Third Avenue									
HUD Code		Sidewalks									
GOI:		Public Facility or infrastructure activities other than LMH					Beneficiary:	People Assisted			
Goal:		Community, neighborhood & economic development									
Strategy:		Expand or improve basic community infrastructure in lower-income neighborhoods while minimizing costs to households below 80% of AMI.									
Project Desc:		CDBG funds are requested to make area-wide safety improvements in the Pasco downtown revitalization area including replacement of traffic signal lights and street light retrofit, installation of audible pedestrian signals, replacement of damaged sidewalks and non-conforming ramps.									
									\$670,436.00	\$892,000.00	

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal All/Strategy All, Program Administration

Project Title: HUD ID 348 - CDBG Program Administration

Project Description:

CDBG funds provide for salary and benefits for the Block Grant Administrator to plan, administer and provide for the successful delivery of housing, community development and economic activities. The City receives funds for CDBG, HOME and NSP activities. The Block Grant Administrator ensures compliance with local, state and federal rules, regulations and laws for programs that primarily benefit low to moderate income people in Pasco.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 525 N Third Avenue, Pasco, WA 99301
City-wide

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--1	Project ID 0001
HUD Matrix Code 21A-General Program Administration	CDBG Citation 570.206
Type of Recipient City	CDBG National Objective N/R-570.205
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 1 - People Assisted	Annual Units 54116
Local ID GR4CDAD1600	Units Upon Completion

Funding Sources:

CDBG	\$120,000.00
Other Funding	\$.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$120,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: IIUD ID 349 - Civic Center Recreation Specialist

Project Description:

CDBG funds provide a portion of the salary and benefits for recreation specialist at the Youth Civic Center. This facility's program is to provide recreation programs for youth at risk and families in low-to-moderate income Census Tract (202).

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 525 N Third Avenue

LMA1-Civic Center Neighborhood - Public parks' service areas are defined as encompassing a one mile radius surrounding the park. Excluded from this service area are the neighborhoods north of I-182 and east of the BNSF railroad which serve as natural boundaries. Service Area Boundary: I-182/14th Avenue north west and Tacoma/1st Street to the Columbia River south east. CT.BG 201.3, CT202.1.2.3, CT 203.1.3, CT 204.1.2.6 (LMISD 7/27/15 12665 LM/17725 LMU 71.5%)

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--2	Project ID 0002
HUD Matrix Code 05-Public Services (General)	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 3 - People Assisted	Annual Units 17725
Local ID GR4CDTR16CC	Units Upon Completion

Funding Sources:

CDBG	\$20,000.00
Other Funding	\$45,500.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$65,500.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 350 - Martin Luther King Community Center Recreation Specialist

Project Description:

CDBG funds provide a portion of the salary and benefits for recreation specialist at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 333 W Wehe Ave

LMA2-Martin Luther King Center Neighborhood - Public facility and park service area is defined as encompassing a one mile radius surrounding the park. There are many more activities geared toward High School age students at this facility attracting residents from neighborhoods further west to 20th Avenue. Service Area Boundary: I-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.2,3,4, CT202.1-3, CT203.1,3, CT204.1-6 (LMISD 7/27/15 20275 LM/26955 LMU 75.22%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--3	Project ID 0002
HUD Matrix Code 05-Public Services (General)	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 3 - People Assisted	Annual Units 26955
Local ID GR4CDTR16ML	Units Upon Completion

Funding Sources:

CDBG	\$20,000.00
Other Funding	\$100,500.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$120,500.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 351 - Senior Citizen's Center Recreation Specialist

Project Description:

CDBG funds provide a portion of the salary and benefits for recreation specialist to oversee and operate program at Pasco's senior center. This facility's program provides supervision and leadership necessary for programs serving the elderly of Pasco with support services, nutrition, health and living skills support.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 321/333 S Wehe Ave (CT 201) 7140/8865 80.54% LMI
PRESUMED BENEFIT - ELDERLY

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--4	Project ID 0002
HUD Matrix Code 05A-Senior Services	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective LMC-570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 3 - People Assisted	Annual Units 1100
Local ID GR4CDTR16SR	Units Upon Completion

Funding Sources:

CDBG	\$30,000.00
Other Funding	\$200,500.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$230,500.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 3/Strategy 3.2, Homeless interventions and prevention, and supportive services

Project Title: HUD ID 352 - YMCA Martin Luther King Community Center Recreation Program

Project Description:

CDBG funds provide YMCA recreation programs at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children and their families.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 333 W Wehe Ave

LMA2-Martin Luther King Center Neighborhood - Public facility and park service area is defined as encompassing a one mile radius surrounding the park. There are many more activities geared toward High School age students at this facility attracting residents from neighborhoods further west to 20th Avenue. Service Area Boundary: 1-182/US-395 to the north west and US-12 to A Street/Columbia River south east. CT201.2,3,4, CT202.1-3, CT203.1,3, CT204.1-6 (LMISD 7/27/15 20275 LM/26955 LMU 75.22%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--5	Project ID 0002
HUD Matrix Code 05-Public Services (General)	CDBG Citation 570.201(e)
Type of Recipient Subrecipient	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 3 - People Assisted	Annual Units 26955
Local ID GR4CDPS1652	Units Upon Completion

Funding Sources:

CDBG	\$20,000.00
Other Funding	\$20,000.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$40,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.2, Community, neighborhood & economic development

Project Title: HUD ID 353 - Downtown Pasco Façade Improvement Program (Service Area)

Project Description:

CDBG funds support downtown businesses with façade improvements to increase business flow and area appearance. (Census Tract 202).

Objective category: Economic Opportunity

Outcome category: Sustainability

Location/Target Area: 403 W Lewis St, Suite A

LMA4-Downtown Pasco Revitalization Area-Defined in Makers Revitalization Plan as Bonneville/14th north west to Tacoma/1st to Columbia Street south east, this area serves the Longfellow and Museum Neighborhoods to the north.

Boundary 14th/Sylvester north-west to Tacoma/Columbia south-east. CT201.3, CT202.1 AND .3 (LMISD 7/27/15 4285 LM/5810 LMU 73.8%)

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number EO--6	Project ID 0003
HUD Matrix Code 14E-Rehab; Publicly or Privately-Owned Commercial/Industrial	CDBG Citation 570.202
Type of Recipient Subrecipient	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 5 - Businesses	Annual Units 2
Local ID GR4CDED1652	Units Upon Completion

Funding Sources:

CDBG	\$40,000.00
Other Funding	\$25,000.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$65,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.1, Community, neighborhood & economic development

Project Title: HUD ID 354 - Pasco Specialty Kitchen Technical Assistance

Project Description:

CDBG funds provide for continued operations of the Pasco Specialty Kitchen, a certified commercial incubator kitchen. By providing technical support to small food-related businesses the Pasco Specialty Kitchen improves their success rate by helping them to establish and achieve their goals. In consideration for technical assistance, the startup businesses agree to make jobs created available to low-to-moderate income persons in Pasco (Census Tract 202).

Objective category: Economic Opportunity

Outcome category: Availability/Accessibility

Location/Target Area: 110 South 4th Avenue

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number EO--7	Project ID 0003
HUD Matrix Code 18B-ED Technical Assistance (51% LMJ)	CDBG Citation 570.203(b)
Type of Recipient Subrecipient	CDBG National Objective LMJ-570.208(a)(4)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 16 - Jobs	Annual Units 12
Local ID GR4CDED1654	Units Upon Completion

Funding Sources:

CDBG	\$55,000.00
Other Funding	\$50,000.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$105,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.7, Community, neighborhood & economic development

Project Title: HUD ID 355 - Certified Commercial Kitchen Facility Rehabilitation - Flooring

Project Description:

CDBG funds are requested for facility improvements at the Pasco Specialty Kitchen. Install flooring.

Objective category: Economic Opportunity

Outcome category: Sustainability

Location/Target Area: 110 S 4TH AVE

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number EO--9	Project ID 0003
HUD Matrix Code 17C-CI Building Acquisition, Construction, Rehabilitation	CDBG Citation 570.203(a)
Type of Recipient City	CDBG National Objective LMJ-570.208(a)(4)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 16 - Jobs	Annual Units 12
Local ID GR4CDTR1655	Units Upon Completion

Funding Sources:

CDBG	\$72,000.00
Other Funding	\$.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$72,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.7, Community, neighborhood & economic development

Project Title: HUD ID 356 - Certified Commercial Kitchen Facility Rehabilitation - Façade

Project Description:

CDBG funds are requested for facade improvements at the Pasco Specialty Kitchen. Install awnings, patch/paint/repair surface area, and replace signage.

Objective category: Economic Opportunity

Outcome category: Sustainability

Location/Target Area: 110 S 4TH AVE

LMA4-Downtown Pasco Revitalization Area-Defined in Makers Revitalization Plan as Bonneville/14th north west to Tacoma/1st to Columbia Street south east, this area serves the Longfellow and Museum Neighborhoods to the north.

Boundary 14th/Sylvester north-west to Tacoma/Columbia south-east. CT201.3, CT202.1 AND .3 (LMISD 7/27/15 4285 LM/5810 LMU 73.8%)

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number EO--10	Project ID 0003
HUD Matrix Code 14E-Rehab; Publicly or Privately-Owned Commercial/Industrial	CDBG Citation 570.202
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 1 - People Assisted	Annual Units 5810
Local ID GR4CDTR1656	Units Upon Completion

Funding Sources:

CDBG	\$20,436.00
Other Funding	\$.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$20,436.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.8, Community, neighborhood & economic development

Project Title: HUD ID 357 - Peanuts Park Rehabilitation (Design & Phase I)

Project Description:

CDBG funds are requested for rehabilitation of Peanuts Park facility:

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 109 S 4th Avenue

LMA4-Downtown Pasco Revitalization Area-Defined in Makers Revitalization Plan as Bonneville/14th north west to Tacoma/1st to Columbia Street south east, this area serves the Longfellow and Muscum Neighborhoods to the north.

Boundary 14th/Sylvester north-west to Tacoma/Columbia south-east. CT201.3, CT202.1 AND .3 (LMISD 7/27/15 4285 LM/5810 LMU 73.8%)

The primary purpose of the project is to help:

☐ the Homeless

☐ Persons with HIV/AIDS

☐ Persons with Disabilities

☐ Public Housing Needs

CDBG

Objective Number SLE--12	Project ID 0005
HUD Matrix Code 03F-Parks, Recreational Facilities	CDBG Citation 570.201(c)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 1 - People Assisted	Annual Units 5810
Local ID GR4CDTR1657	Units Upon Completion

Funding Sources:

CDBG	\$125,000.00
Other Funding	\$100,000.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$225,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 1.1, Community, neighborhood & economic development

Project Title: HUD ID 358 - Code Enforcement Officer

Project Description:

CDBG funds provide a portion of the salary and benefits for one of four code enforcement officers to help bring approximately 500 properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and improves neighborhood appearance in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203 and 204).

Objective category: Decent Housing

Outcome category: Sustainability

Location/Target Area: 525 N Third Avenue

LMA3-Code Enforcement - Defined as Census Tracts 201, 202, 203 and 204 all block groups. CT.BG 201.1-5, CT202.1-3, CT 203.1.1-3, CT 204.1.1.6 (LMISD 7/27/15 22000 LM/29295 LMU 75.1%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number DH--13	Project ID 0006
HUD Matrix Code 15-Code Enforcement	CDBG Citation 570.202(c)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 22 - Household Housing	Annual Units 29295
Local ID GR4CDTR16CE	Units Upon Completion

Funding Sources:

CDBG	\$48,000.00
Other Funding	\$200,500.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$248,500.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal 2/Strategy 2.4, Community, neighborhood & economic development

Project Title: HUD ID 359 - Downtown Revitalization and Safety Improvements

Project Description:

CDBG funds are requested to make area-wide safety improvements in the Pasco downtown revitalization area including replacement of traffic signal lights and street light retrofit, installation of audible pedestrian signals, replacement of damaged sidewalks and non-conforming ramps.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area: 525 N Third Avenue

LMA4-Downtown Pasco Revitalization Area-Defined in Makers Revitalization Plan as Bonneville/14th north west to Tacoma/1st to Columbia Street south east, this area serves the Longfellow and Museum Neighborhoods to the north.

Boundary 14th/Sylvester north-west to Tacoma/Columbia south-east. CT201.3, CT202.1 AND .3 (LMISD 7/27/15 4285 LM/5810 LMU 73.8%)

The primary purpose of the project is to help:

☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

CDBG

Objective Number SLE--14	Project ID 0007
HUD Matrix Code 03L-Sidewalks	CDBG Citation 570.201(c)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/2016	Completion Date (mm/dd/yyyy) 12/31/2016
Performance Indicator 1 - People Assisted	Annual Units 5810
Local ID GR4CDTR1659	Units Upon Completion


Funding Sources:

CDBG	\$100,000.00
Other Funding	\$150,000.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$250,000.00

**APPENDIX B - APPLICATION FOR FEDERAL
ASSISTANCE/CDBG SF-424**

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision
3. Date Received:		4. Applicant Identifier:
5a. Federal Entity Identifier: City of Pasco UOG 531188		5b. Federal Award Identifier: B-16-MC-53-0009
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Pasco, Washington		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 91-6001264		*c. Organizational DUNS: 009974598
d. Address:		
*Street 1: <u>525 N 3rd Avenue</u> Street 2: _____ *City: <u>Pasco</u> County: <u>Franklin</u> *State: <u>Washington</u> Province: _____ *Country: <u>United States</u> *Zip / Postal Code: <u>99301</u>		
e. Organizational Unit:		
Department Name: Community & Economic Development		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u> *First Name: <u>Angela</u> Middle Name: _____ *Last Name: <u>Pitman</u> Suffix: _____		
Title: <u>Block Grant Administrator</u>		
Organizational Affiliation: Community & Economic Development		
*Telephone Number: (509) 543-5739		Fax Number: (509) 545-3499
*Email: <u>pitmana@pasco-wa.gov</u>		

Application for Federal Assistance SF-424	Version 02
<p>*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>	
<p>*10 Name of Federal Agency: Department of Housing & Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number: 14-218</p> <p>CFDA Title: Community Development Block Grants/Entitlement Grants</p>	
<p>*12 Funding Opportunity Number: N/A</p> <p>*Title:</p>	
<p>13. Competition Identification Number: N/A</p> <p>Title:</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.): City of Pasco</p>	
<p>*15. Descriptive Title of Applicant's Project: City of Pasco Community Development Block Grant Program 2016</p>	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: WA04	*b. Program/Project: WA04	
17. Proposed Project:		
*a. Start Date: 01/01/2016	*b. End Date: 12/31/2016	
18. Estimated Funding (\$):		
*a. Federal	670436	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL	670436	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____. <input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E. C. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	*First Name: David	
Middle Name:		
*Last Name: Zabell		
Suffix:		
*Title: City Manager		
*Telephone Number: (509) 545-3404		Fax Number: (509) 545-3403
* Email: zabelld@pasco-wa.gov		
*Signature of Authorized Representative: 		*Date Signed: 4/14/16

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Standard Form 424 (Revised 10/2005)
Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424	Version 02
<p>*Applicant Federal Debt Delinquency Explanation</p> <p>The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.</p>	

APPENDIX C - CERTIFICATIONS

Tri-Cities Home Consortium Specific Home Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in 92.214.

Appropriate Financial Assistance – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Signature/Authorized Official


David Zabell

4/14/16
Date

City Manager, City of Pasco
Title

City Of Pasco Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten (10) calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within thirty (30) calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.
8. Place of Performance:

**Pasco City Hall
525 North Third Avenue
Pasco, Franklin County, WA 99301**

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in

connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. The jurisdiction is in compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms, if required by that part.

Authority of Jurisdiction -- It possesses legal authority under State and local law to make grant submissions and to execute community development and housing programs and the jurisdiction's governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the person identified as the official representative of the grantee to submit the housing and community development plan and amendments thereto and all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the grantee to act in connection with the submission of the housing and community development plan and to provide such additional information as may be required.

Consistency with plan -- The housing activities to be undertaken with CDBG and HOME funds are consistent with the Consolidated Plan.

Section 3 -- The jurisdiction will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Applicable Laws -- The jurisdiction will comply with the other provisions of the Acts covering programs covered by the Housing and Community Development plan and with other applicable laws.

Signature/Authorized Official

David Zabell
David Zabell

4/14/16
Date

City Manager, City of Pasco
Title